

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, July 12, 2022**

Members Present: Richard Klose – Chair Emelie Eaton
Heidi Sparks

Others Present: Kelly Strecker, Amber Hatton, Mayor Dave Waggoner, Marvin Carter

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment

General Items –

1. Review and approved June 28, 2022, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of the June 28, 2022. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions – There were none to approve.
3. Review and recommend approval to Council; claims entered through July 8, 2022. Emelie Eaton had previously reviewed the claims and check register for claims entered through July 8, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
4. Review and approve the June 2022 Utility Billing Adjustments. Heidi Sparks moved to approve the June 2022 Utility Billing Adjustments. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending June 26, 2022, totaling \$236,540.71. Heidi Sparks motioned to approve the payroll register for the pay period ending June 26, 2022, totaling \$236,540.71. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Financial Statements from January 2022. Emelie Eaton moved to approve the Financial Statements from January 2022. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.

New Business – None

Unfinished Business – None

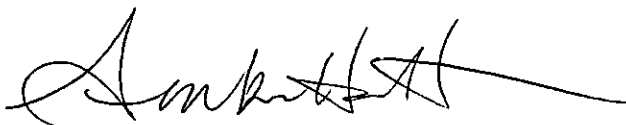
Other Items –

7. Review Comp/OT reports for the pay period ending June 26, 2022.
8. Mayor Update – Mayor Waggoner would like to hire Prothmam, a company that would help recruit a City Planner. The cost of this service is \$6500.00 per month plus advertising fees.
9. Clerk/Treasurer Financial Update. Clerk/Treasurer provided the committee with an update on financial activities. Clerk/Treasurer also updated the committee of new hires for the Accounts Payable department, Court Clerk, and Ambulance department.

Announcements –

10. The next Budget and Finance Committee meeting will be held on July 26, 2022 at 5:30pm.
11. Heidi Sparks will be reviewing claims for the next meeting.

Respectfully submitted,



Amber Hatton
Accounts Payable

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.