

MINUTES
CITY OF LAUREL
Library Board

10/28/2022

09:00 PM

Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad	Arthur Vogeles, Board Chair
X Kate Manley	X Lela Schlitz
X Nancy Schmidt, Secretary	Vacant
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. General Items

- a. Minutes for September 2022 were presented. Lela motioned to accept the minutes as corrected, Kate seconded the motion. Motion passed.
- b. The library received a \$50 donation from Ray Wells, \$100 donation from Charitable Fidelity to the Foundation, and a \$500 donation from Sherry Fenner.
- c. Circulation Report - Traffic: up 6.4%; circulation: all items circulated totaled 4,033 (including 507 eBooks), book circulation was up 7.3%, media circulation was down 7.3%, eBook checkouts for this month was 13.7% of total book circulation, we circulated 1,079 items to partners and 188 items from other libraries; computers: internet use was up 17%, children's use was up 61.9%, wi-fi use up 96.9%; patron cards: city patrons make up 60.9% of registered users, county 28.4% and out of county users make up 10.7%. There were 45 tech assists in September.

3. New Business

- a. A new Hotspot Policy was presented and discussed. Katie motioned that we accept this policy as presented, Kate seconded the motion. The new Hotspot Policy passed unanimously. Nancy handed out the current policies that are already in place in the library and asked that members review and bring comments at the next meeting so we

can update our policies. This may take more than one meeting to accomplish but we are at least trying to complete them in a timely manner.

- b. The biggest item on the agenda was the mill-levy discussion. After doing so valuable research and talking to other library directors, Nancy has presented the idea of pursuing a permanent mill levy for our library. This would benefit us and the City in a couple of ways. Having a source of revenue that does only to the library would free up funds from the City's General mills. After much discussion and calculation, it was decided to present a request to the Council for a Mill Levy resolution in January. We would like to see this on the ballot for a vote in June if possible. Different values were discussed with 44 mills being the optimal number. The thought is that this is sufficient to fund the library with any extra going toward capital improvements in the future. The median home value is currently \$167,000. The cost for a levy at 44 mills for this price home was about \$8.59 per month. We have a couple well-known citizens in Laurel that are willing to help campaign for the mill levy as soon as the Council has passed a resolution to pursue one. We looked at using the value per month rather than the yearly cost of the levy and the impact on children & technology for our community.

4. Old Business

- a. We had 488 children, 283 older children and 8 adults participate in the summer reading program. For the themed program we had 3 families participate (beyond the Book Buzz program offered through the school). Of the families, there were 9 kids that read 36,465 minutes. They were ages 3 – 16, 5 boys and 4 girls, with the highest time read being a 12-year old boy. The grand prize of a kindle was given to the highest reader.
- b. There were 495 breakfasts and 1,279 lunches distributed during the summer with 13 adults also purchasing meals. We are planning on running the program again next summer and applying for recertification in the spring.
- c. Nancy and Lela reported on the workshops they attended at the Fall Retreat in Chico. There are scanned copies of their notes available for reading. They both stated that they enjoyed meeting with the other librarians and trustees and felt they received a lot of valuable information to use in our library.

5. Other Items

- a. Upcoming Items:

Nancy is taking a week vacation to go on a spa retreat November 12th - 18th. She will be in contact via email or phone if needed.

6. Announcements

- a. Next regular meeting is being canceled since this meeting is being held so late in the month. The following meeting is scheduled for December 8, 2022 at 6:00 pm.

Kate motioned that meeting be adjourned, Katie seconded the motion. Meeting adjourned at 11:37 am.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.