

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, March 11, 2025**

Members' Present: Richard Klose, Heidi Sparks, Michelle Mize, Casey Wheeler

Others Present: Mayor Dave Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve February 25, 2025, Budget and Finance Committee meeting minutes. Casey Wheeler moved to approve the minutes of February 25, 2025. Michelle Mize seconded the motion. With no objection, the minutes of February 25, 2025, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through March 7, 2025. Richard Klose moved to approve the claims and check the register for claims entered through March 7, 2025. Casey Wheeler seconded the motion. With no objection, the claims and check register of March 7, 2025, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending March 2, 2025, totaling \$275,277.40. Michelle Mize motioned to approve the payroll register for the pay period ending March 2, 2025, totaling \$275,277.40. Casey Wheeler seconded the motion. With no objection, the payroll register for March 2, 2025, was approved. There was no public comment.
5. Review and approve the 2025 February Utility Billing Adjustments, Casey Wheeler moved to approve the 2025 February Utility Billing Adjustments. Heidi Sparks seconded the motion. With no objection, the 2025 February Utility Billing Adjustments were approved. There was no public comment. Michelle Mize asked if we have had any complaints regarding the new water rates. Kelly stated that there have been a few calls from elderly residents as they are on a fixed income. Michelle also asked if the city has budget billing. Kelly stated that the city does not have budget billing.

New Business –None

Old Business – Michelle Mize asked how the switch over of utilities was going with the Lion's Club at the Jaycee Hall. Kelly stated that she sent a invoice to the Lions Club for the utilities for the last year and they have paid the invoice.

Other Items –

1. Review Comp/OT reports for the pay period ending March 2, 2025.
2. Mayor Update – The mayor stated that he has met with Matt, and they are working on getting a pothole repair report and the Street Sweeper maintenance completed. Once that is completed, they will begin cleaning up the streets from the winter time sanding.
3. Clerk/Treasurer Financial Update-Kelly stated that three of the four HB 355 grants have been completed, and the city has been reimbursed. Those grants are the sewer project, the council chambers air conditioning project, and the West 12th Street overlay. The soffit and fascia project at the library is completed and the city is waiting for the invoice to complete that grant as well.

Announcements –

1. The next Budget and Finance Committee meeting will be held on March 25, 2025, at 5:30 pm.
2. Heidi Sparks is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:43 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kelly Gauslow", followed by a horizontal line.

Kelly Gauslow

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.