



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, NOVEMBER 18, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, November 18, 2024, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair, Jodi Mackay- Vice Chair, Irv Wilke, Jessica Banks, Shawn Mullaney

**Others Present:** Kurt Markegaard- Planning Director

**Public Input:**

**General Items:**

1. Approval of Minutes from October 21, 2024. Irv made a motion to approve the minutes of October 21, 2024. Motion was seconded by Jodi. Motion carried 5-0 to approve the minutes.
2. Emergency Call Out Report- Report attached
  - i. November 9 call out was a backup of 2 manholes. This resulted in the sewer lines needing to be jet-rodded. This is also a claim with MMIA since the sewer line backup was into a residence's basement.
3. KLJ Report- Report attached
  - i. Laurel Water Tank Funding Project- Kurt stated that H.P. at the water treatment shows the current water tank was last cleaned and inspected in 2019 and should be cleaned/inspected every 3 years. Kurt will have the report provided to the current committee for review.
    - o Irv asked about the cleaning of the tank. Kurt said the divers use a pool vacuum to clean the sediment from the bottom. Much of the damage of the tank is from rocks being thrown at the tank.
  - ii. Planning Services- Kurt stated not a lot going on in planning at the moment.
    - o There is a zone change request for the old high school to be converted into apartments. This needs to go through a load test and will most likely be using Forrest Sanders to complete this. This will potentially come before council in January/February timeframe.
    - o Morgan Elementary School Annexation- the water line has been put in. The ditch was leaking and flooding the road. They did put a pipe into the ditch where they will be covering the ditch. This will prevent the leaking and flooding.
    - o Love's Annexation- A late-comers agreement has been submitted to the City Attorney for review. They are working on alignment of the water and sewer lines with MT DOT. City has made a request that the manholes not be in the flow of traffic for safety reasons. Also, request for a fire hydrant out there as well as a looped system for the water.

**New Business:**

**Old Business:**

**Other Items:**

4. Jodi mentioned that at the Small Business meeting several people mentioned that the stop signs at the intersection of 1<sup>st</sup> and 6<sup>th</sup> by the post office are being run quite a bit more since the red blinking light has been removed. Kurt mentioned the new flashing lights at the interchange could be an option, or



flashing lights around the stop signs could be another option. Kurt will also mention this issue to Matt to look into.

- i. Jodi also mentioned there was another intersection that was mentioned as an issue with the stop signs being run. She will confirm the intersection and provide to Kurt/Matt as well.
5. Jodi also had a question about the new apartment building going in behind the liquor store. The new building has 11 apartments and only has 11 parking spaces. This is becoming a problem for the businesses in that area, since parking is extremely limited for the apartments and the businesses. Kurt stated the building is in the central business district and this only requires 1 parking spot per unit. The building also was built with 16-18 parking spots, as there are parking spots around the backside of the building as well.
6. Resignation was received for both Dennis Eaton and Emelie Eaton, leaving two vacancies on the committee.

### **Announcements**

Next Meeting will be Monday, December 16, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:57pm





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## **2022 Pavement Maintenance Project (4<sup>th</sup> Street Reconstruction)**

**(KLJ #2104-00862)**

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

*Current Status:*

- Warranty Items completed and Project Closed Out

## **Laurel Water Tank Funding Project**

**(KLJ # 2304-01608)**

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

*Current Status:*

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal uploaded to EDA on 7.11.24.
- Multiple calls back/forth with EDA to clarify information including need for the project, priority for the city, provision of procurement documents, and verification of budget.
- EDA reviewed mid October and are waiting for notice of award - All grants must be awarded (or declined) and contracted/obligated by 12/31/2024.

## **5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement**

**(KLJ # 2304-01231)**

Reason for Project: Refurbishment of an 8" sewer line between 7<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and a 10" sewer line between 6<sup>th</sup> Avenue and 5<sup>th</sup> Avenue in the alley way between 1<sup>st</sup> Street



## City of Laurel Project Status Update November 15<sup>th</sup>, 2024



and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

### *Current Status:*

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16<sup>th</sup>, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Project awarded to Western Municipal Construction
- Construction started on June 10<sup>th</sup> 2024
- Sewer Line fully installed and accepted on 7/10/24
- Change Order Requested by City personal put together with cost estimate and submitted to City on 7/10/24
- City reviewed CO#1 cost and elected not to pursue
- Contractor achieved Substantial Completion on 8/1/24
- Contractor achieved Final Completion on 8/20/24
- Release of Retainage request submitted along with reconciliation Change Order
- Warranty walkthrough to occur in August of 2025

### ***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

### *Current Status:*

- Zoning Regulations Update.
  - Draft regulations sent to City April 11<sup>th</sup>, 2023
  - Zoning Map approved by Commission on August 16<sup>th</sup>, 2023
  - Staff Recommendation to Zoning Commission to occur on December 20<sup>th</sup>, 2023
  - Back to Planning Board Meeting on 1/17/23
  - City to publish advertisement for Public Hearing
  - To be presented at Workshop on 5/7/24
  - Adoption occurred at Council on 5/14/24
  - 2<sup>nd</sup> Reading and Public Hearing on 5/28/24.
  - Regulations adopted by Council. Minor wording and numbering corrections needed.



*City of Laurel Project Status Update*  
*November 15<sup>th</sup>, 2024*



- Wording and numbering corrections made and submitted to Kurt 7/3/24
- Waiting on final comments from Kurt
- Mogan Elementary School Property Annexation
  - Waiting on City approval for public improvements
  - Improvements are complete and waiting on City inspection
- Love's Annexation
  - Annexation Application received 3/25/24
  - Revised Package received by City on 5/2/24
  - City requested KLJ to review on 7/12/24
  - KLJ's review sent back to City on 7/18/24
  - Loves's is completing design

***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

- Bulk Water Sales Station
  - Project task order to be started in early 2025
- West 7<sup>th</sup> Street Water and Valve Replacement
  - Pushed back until Town Pump renovations are completed.





**Emergency Overtime Callout List**

**7-1-24**

**TO**

**12-30-24**

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy												
Employee Name	Telephone												
<b>Shop Callout</b>		11-24											
Kevin Budge	406-850-5224	NA1											
Jay Hatton	406 860 7525	NA2											
Keith Guy	406-850-5464	NA3											
Wade Spalinger	406-530-4084	NA4											
Brandon Gonzales	406-679-0334	NA5											
Aaron Fox	406-694-7456	Y10											
Troy Clifton	406-794-7689	6											
Joel Barnhardt	406-861-6408	7											
Jonathan Gonzalez	406-861-6662	8											
Bridger Fournier	406-850-8134	9											
<b>Water and Sewer Callout</b>		9-16	9-18	9-28	9-29	6-Oct	16-Oct	11/4	11/9	11-16	11-17	11-19	11-25
Justin Baker	406-321-0208	na1	na1	NA1	NA1	NA1	Y4	Y4	3	2	na1	NA1	Y4
Kevin Hoffman	406-861-7460	3	na3	Y4	3	2	1	1	y4	3	y3	2	1
Daniel Nauman	406-530-4643	y4	y4	3	Y4	3	2	2	1	y3	y4	3	2
Tom Burwell	406-850-5294	2	na2	NA2	NA2	Y4	3	3	2	y4	2	Y4	3

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

**Wastewater Treatment Plant-628-6474**

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone	11/20											
Thomas Henry	406-855-0831	NA1											
Cindy Caswell	406-591-9013	Y4											
Corey Nicholson	406-351-1876	2											
Norman Stamper	406-633-3291	3											

**Water Treatment Plant 628-4410**

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone												
HP Nuernberger	406-696-1008												
Dylan Ceaser	406-861-6620												
Josh Sawyer	406-591-3959												
Daniel Nauman	406-530-4643												
Joe Waggoner	406-633-1879												
TJ Worbel	406-861-7948												
Daniel Waggoner	406-697-7526												

CABLE TV down Tim Johnson 698-6254

<b>Matt Wheeler</b> Cell# 208-1885 £	One Call Locate - 1-800-424-5555 (City Job # 25663)
<b>Kurt Markegard</b> Cell# 860-5785 Hm 208-2356	SCHESLER 628-4221 HESTON 281-0811
	<b>NW ENERGY 1-800-896-7862 LUMPY 406-860-7890</b>
Advanced Pump 406-586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 406-860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)
MDT Supervisor Tom 655-7903/Kyle 446-2622	<b>SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080</b>

**Call Out - Date and Incident Location**

9-16-24 h20 turn on	11-16 walmart lift station
9-18-24 sewer backup	11-17 walmart lift station
9-28-24 Elm Lift Pump Fail	11-19 H2O TURN ON
9-29-24 Elm Lift pump fail	11-20 SEWER PLANT ALARM CODE 3
10-6-24 2412 H2O shutoff fire	11-24 SANDING
10-16-24 H2O turn on	11-26 H2O SHUTOFF EMERGENCY
11-4-24 Structure Fire	
11-9 sewer backup	

