

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, November 14, 2023**

**Members Present:** Richard Klose, Michelle Mize, Emelie Eaton, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:40 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve October 23, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of October 23, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. Chief Langve presented a purchase requisition for a new patrol car for his department. The department will be purchasing a 2024 Dodge Durango. On the purchase requisition chief stated that Ford is not taking any special orders until 2025. This item was budgeted in the FY 23-24 budget. The cost of the new patrol car is estimated to cost about \$63,000. Matt Wheeler also presented a purchase order for a new transmission for one of the garbage trucks. He felt as if we needed to fix the transmission as he was quoted \$479,000 for a new truck. The cost of the repair is \$25,063.92. Michelle Mize moved to approve purchase requisitions for the new vehicle and the transmission. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through November 9, 2023. Heidi Sparks moved to approve the claims and check the register for claims entered through November 9, 2023. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the 2023 October Utility Billing Adjustments, Emelie Eaton moved to approve the 2023 October Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending October 29, 2023, totaling \$238,631.12. Heidi Sparks motioned to approve the payroll register for the pay period ending October 29, 2023, totaling \$238,631.12. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.

**New Business –**Kelly spoke about HB 355, which is a grant for existing infrastructure, or for repairs and upgrades. She stated that this grant is only for cities and that counties were excluded this time. She stated that the city is in the process of getting a list of projects together. Kelly explained that this grant is a 25% total project match. The city is entitled to about \$488,000.

Emelie Eaton asked, since the motor vehicle department has full access of the old court sparce could the rent be raised? The mayor stated that he has brought that to the attention of county commissioner Ostlund, and Ostlund stated that if the city raised the rent, they would discontinue motor vehicle service in the City of Laurel.

**Old Business –** None

**Other Items –**

1. Review Comp/OT reports for the pay period ending October 29, 2023.
2. Mayor Update – The Mayor stated that the South Fourth Street project is completed, and that the training session that was held on Monday November 13<sup>th</sup> was very good.

3. Clerk/Treasurer Financial Update-Kelly stated that she is beginning to work on a list with Matt regarding the HB 355 grant funding. She explained that several of the radio licenses are due this year and has been in communication with the FCC trying to get these updated. These licenses renew every ten years, so it has been a challenge to renew them as most of the contact information is incorrect. Kelly stated that she is busy balancing October cash as well.

**Announcements –**

4. The next Budget and Finance Committee meeting will be held on November 28, 2023, at 5:30 pm.
5. Richard Klose is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:23 p.m.

Respectfully submitted,



Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**