

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, July 09, 2024**

**Members Present:** Michelle Mize, Richard Klose, Heidi Sparks, Casey Wheeler

**Others Present:** Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve June 25, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of June 25, 2024. Casey Wheeler seconded the motion. With no objection, the minutes of June 25, 2024, were approved.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through July 5, 2024. Richard Klose moved to approve the claims and check the register for claims entered through July 5, 2024. Michelle Mize seconded the motion. With no objection, the claims and check register of July 5, 2024, were approved. There was no public comment or Committee discussion.
4. Review and approve Payroll Register for the pay period ending June 23, 2024, totaling \$230,773.04. Heidi Sparks motioned to approve the payroll register for the pay period ending June 23, 2024 totaling \$230,773.04. Casey Wheeler seconded the motion. With no objection, the payroll register ending June 23, 2024, was approved. There was no public comment or Committee discussion.
5. Review and approve Utility Billing Adjustment for June 2024. Heidi Sparks moved to approve the June 2024 Utility Billing Adjustments. Michelle Mize seconded the motion. With no objection, the June 2024 Utility Billing Adjustments were approved. There was no public comment or Committee discussion.

**New Business –None**

**Old Business –** There was discussion about the 2009 Sprinter transit bus. This bus broke down again and the parts are becoming harder to find. Richard Klose asked where the funds came from to fix the bus. Kelly stated that she applies for a grant through MDT every year to support the transit program. This year the city received a grant for a little over \$25,000.

**Other Items –**

1. Review Comp/OT reports for the pay period ending June 23, 2024.
2. Mayor Update – The mayor stated that the new city prosecutor started today, and we are very excited to have him on board. The mayor said that the 4<sup>th</sup> of July did not start very well. One of the patrol cars was parked on east side of the police department and the Weed Man reached down to grab his phone as he was turning the corner and hit the patrol car. He said he had not heard what the extent of the damage was but thought that they might total it out. Mayor said that the Splash Park has been very busy so far this summer and it looks like the kids are having fun.
3. Clerk/Treasurer Financial Update-Kelly stated that she is continuing to work on the budget. She has been preparing the quarterly reports, and liability reports for MMIA. Kelly said that the auditors were coming on Monday July 15<sup>th</sup> to answer a few questions she has.
4. Review the claim review schedule for the upcoming months. This was approved by all committee members.

**Announcements –**

5. The next Budget and Finance Committee meeting will be held on July 23, 2024, at 5:30 pm.
6. Heidi Sparks is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:05 p.m.

Respectfully submitted,

  
Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**