



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, JANUARY 22, 2024**

The Public Works Committee meeting was called to order at 6:45pm on Monday, January 22, 2024, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Jessica Banks, Emelie Eaton

**Others Present:**

**Public Input:** Emelie stated she watched the Council meeting from last week, January 16. She stated she appreciated the background and explanation provided by Council President Sparks around West Railroad. She added context that West Railroad is an Urban Route because it connects to the county and helps bring in county residents into the city. Should also bring up the annexation of South Pond/Lions Park and determine if West Railroad from 8<sup>th</sup> to the overpass was annexed with that.

**General Items**

1. Irv Wilke nominated Heidi Sparks as Chair, No additional nominations. Irv moved to approve, Jodi second, Motion carried 4-0. Irv nominated Jodi Mackay. No additional nominations. Irv moved to approve, Heidi seconded- Motion carried 4-0
2. Approval of Minutes from December 18, 2023. Irv made a motion to approve the minutes of December 18, 2023. Motion was seconded by Jodi. Motion carried 4-0 to approve the minutes.

**New Business**

3. Emergency Call Out Report- Report attached
4. KLJ Report- Report attached

**Old Business:**

**Other Items**

5. Jodi stated that she talked with the owner of Red Rooster regarding parking in the area. The question had been raised around a timed-parking sign, such as 15-minute parking. Jodi received information from Kurt on how to proceed with that. Jodi would like to revisit the conversation of parking in the downtown area and the possibility of putting in diagonal parking down by Pennsylvania.

**Announcements**

Next Meeting will be Monday, February 26, 2024, at 6:45pm in Council Chambers

Meeting adjourned at 7:37pm

**Emergency Overtime Callout List**

**1/1/2024**

**TO**

**6/30/2024**

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy																			
Employee Name	Telephone																			
<b>Shop Callout</b>		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16											
Brian Kline	4 [REDACTED]	NA1	NA1						NA1											
Kevin Budge	[REDACTED]								9											
Jay Hatton	[REDACTED]	NA2	2						NA2											
Keith Guy	4 [REDACTED]	NA3	3						NA3											
Wade Spalinger	[REDACTED]	NA4	4						NA4											
Brandon Gonzales	[REDACTED]	NA5	5						NA5											
Aaron Fox	[REDACTED]		6						NA6											
Troy Clifton	[REDACTED]	NA7	7						NA7											
Joel Barnhardt	[REDACTED]	8	8						Y8											
<b>Water and Sewer Callout</b>		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16											
Justin Baker	4 [REDACTED]	Y4	3	na3	y4	3			3											
Kevin Hoffman	4 [REDACTED]	y3	2	na2	na2	na2			NA2											
Daniel Nauman	[REDACTED]	1	na1	na1	na1	na1			NA1											
Tom Burwell	[REDACTED]	2	y4	y4	3	y4			Y4											

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

**Wastewater Treatment Plant-628-6474**

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding										
Employee	Telephone										
Thomas Henry	[REDACTED]										
Cindy Caswell	[REDACTED]										
Corey Nicholson	[REDACTED]										
Norman Stamper	[REDACTED]										

**Water Treatment Plant 628-4410**

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding										
Employee	Telephone										
HP Nuernberger	[REDACTED]										
Dylan Ceaser	[REDACTED]										
Josh Sawyer	[REDACTED]										
Sam Waggoner	[REDACTED]										
Joe Waggoner	[REDACTED]										
TJ Worbel	[REDACTED]										
Daniel Waggoner	[REDACTED]										

CABLE TV down Tim Johnson 698-6254

**Matt Wheeler** Cell# 208-1885 One Call Locate - 1-800-424-5555 (City Job # 25663)

**Kurt Markegard** Cell# 860-5785 Hm 208-2356 SCHESSLER 628-4221 HESTON 281-0811

**NW ENERGY 1-800-896-7862 LUMPY 406-860-7890**

Advanced Pump 406-586-1700 Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097

GORDAN ACE ELECTRIC 406-860-5464 NorthwestPipe 252-0142 - Larry E. 656-2856

MDU 1-800-638-3278 / MDT 252-4138 Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622 **SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080**

**Call Out - Date and Incident Location**

1-7 Sanding Streets	1-6 Water leak
	1-6 Emergency Locate
	1-13 Structure Fire
	1-13 Elm Lift Station Alarm
	1-14 H2O shut off
	1-15 H2O shut off
	1-16 Emergency Locate



### ***Laurel Water Tank Funding Project***

***(KLJ # 2304-01608)***

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

*Current Status:*

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24

### ***5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement***

***(KLJ # 2304-01231)***

Reason for Project: Refurbishment of an 8" sewer line between 7<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and a 10" sewer line between 6<sup>th</sup> Avenue and 5<sup>th</sup> Avenue in the alley way between 1<sup>st</sup> Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

*Current Status:*

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16<sup>th</sup>, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23

### ***Splash Park Installation***

***(KLJ #2204-01898)***

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.



**City of Laurel Project Status Update**  
**January 15<sup>th</sup>, 2024**



*Current Status:*

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5/25/23
- Preconstruction Meeting held on 9/15/2023
- Construction to start on Monday 9/18/2023
- Change order sent to Contractor on 10/30/2023
- Ultimate completion date of April 28<sup>th</sup>, 2024
- Change Order Executed on 1.02.2024

**2022 Pavement Maintenance Project (4<sup>th</sup> Street Reconstruction)**

**(KLJ #2104-00862)**

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

*Current Status:*

- Substantial Completion reached Date is 10/11/23
- Final Completion date was 11/16/23
- Closeout/Reconciliation Change Order approved by Council on 1/9/24

**Laurel Planning Services (KLJ #1804-00554)**

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

*Current Status:*

- Zoning Regulations Update.
  - Draft regulations sent to City April 11<sup>th</sup>, 2023
  - Zoning Map approved by Commission on August 16<sup>th</sup>, 2023
  - Staff Recommendation to Zoning Commission to occur on December 20<sup>th</sup>, 2023
  - Back to Planning Board Meeting on 1/17/23
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16<sup>th</sup> meeting
  - Weekly meetings occurring in October.



*City of Laurel Project Status Update  
January 15<sup>th</sup>, 2024*



- KLJ updating maps as requested by City Planner
- Back to Planning board meeting on 1/17/23

***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7<sup>th</sup> Street reconstruction
2. Riverfront Park walking trail – On Hold Until further notice
3. Downtown Parking Study – To progress following zoning completion
4. Overlay of 12<sup>th</sup> Street between Valley Drive and 1<sup>st</sup> Ave. Task Order sent to City.
  - a. City will put together service agreement for Hardrives to complete.
5. Bulk Water Sales Station – City identified project to occur in 2024