



entering each individual item was unnecessary and having the claims present during the meetings would be sufficient. There was a question regarding the payment to Morrison Maierle, Inc. The Clerk/Treasurer explained this is the monthly contracted charge for the City IT services. There was a missing receipt from Sam's Club and the Clerk/Treasurer stated the Accounts Payable Clerk had sent out an email to the Department Heads asking who had used the credit card without submitting a receipt. One of the Court Clerk's, Monica Salo, was present at the meeting. She stated the missing receipt may be the Courts purchase of a water cooler. Monica double checked and confirmed the missing receipt was from the Court and it would be turned into the Accounts Payable Clerk the next day. Emelie Eaton made a motion to recommend approval to Council the claims entered through 08/07/2020. Richard Klose seconded the motion to recommend approval to Council the claims entered through 08/07/2020, all in favor, motion passed.

- Review and approve Payroll Register for pay period ending 07/26/2020 totaling \$171,886.74. Emelie Eaton made a motion to approve the payroll register for pay period ending 07/26/2020 totaling \$171,886.74. Richard Klose seconded the motion, all in favor, motion passed.

#### **New Business - None**

#### **Old Business -**

- The Clerk/Treasurer stated she was not able to meet with KOIS Brothers due to a family medical issue. She stated once the budget was completed, she would reschedule the meeting with them.

#### **Other Items -**

- Review the Comp/OT report for pay period ending 07/26/2020. The Committee reviewed the reports and had no questions or comments.
- The Committee talked about who would review the claims beginning 09/08/2020. The claims will be reviewed as follows:

09/08/2020 – Bruce McGee	09/22/2020 – Richard Klose
10/13/2020 – Scot Stokes	10/27/2020 – Emelie Eaton
11/10/2020 – Scot Stokes	11/24/2020 – Richard Klose
12/08/2020 – Bruce McGee	12/22/2020 – Emelie Eaton
- Clerk/Treasurer Update – The Clerk/Treasurer stated she has been working on the budget and there is a savings with the layoffs and not hiring of the Water Billing Clerk. She stated she is concerned about the future of unemployment rates. With the new structure the State of Montana has to pay 25% of the additional \$400 per week given to unemployed individuals. This could amount to millions of dollars the State will have to pay out. She is concerned about the unemployment pool and how that money is going to be put back into it. The Committee asked how the Federal Government can force the State to pay 25% of something they passed.
- Update from the Mayor – The Mayor stated the East Downtown Infrastructure Project is almost complete and the contractor is paving now. He stated in a couple of weeks the concrete, and striping work should be done. He stated the infrastructure down in the area was terrible and needed to be changed out. He stated the new Stormwater Drains in the area would prevent further flooding. He stated the updates to the Street Maintenance Ordinance are going to allow the Public Works Director (PWD) to assess based off MCA rules. This will automatically update LMC and allow the PWD to assess based on traffic flow and assess businesses that generate more traffic more in Street Maintenance.

**Announcements –**

- The next Budget and Finance Meeting will be held on Tuesday August 11, 2020 at 5:30pm
- Emelie Eaton will be reviewing claims for the next meeting
- The meeting was adjourned at 6:27pm

Respectfully submitted,



Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**