

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 10, 2022**

Members Present: **Richard Klose – Chair** **Emelie Eaton**
 Heidi Sparks **Michelle Mize**

Others Present: **Kelly Strecker, Amber Hatton**

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public in attendance

General Items –

1. Review and approved April 26, 2022, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of the April 26, 2022, Budget and Finance Committee meeting. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions – Richard Klose moved to approve the purchase requisitions. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
3. Review and recommend approval to Council; claims entered through May 6, 2022. Emelie Eaton had previously reviewed the claims and check register. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the April 2022 Utility Billing Adjustments. Emelie Eaton made a motion to approve the Utility Billings adjustments through April 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending May 1, 2022, totaling \$205,036.16. Heidi Sparks motioned to approve the payroll register for the pay period ending May 1, 2022 totaling \$205,036.16. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.

New Business – None

Unfinished Business – None

Other Items –

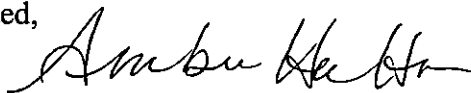
6. Review Comp/OT reports for the pay period ending May 1, 2022.
7. Mayor Update – None.
8. Clerk/Treasurer Financial Update. Interim Clerk/Treasurer provided the committee with an update on financial activities.

Announcements –

9. The next Budget and Finance Committee meeting will be held on May 24, 2022.
10. Heidi Sparks will be reviewing claims for the next meeting held on May 24, 2022.

Respectfully submitted,

Amber Hatton
Accounts Payable



NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.