



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, SEPTEMBER 18, 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, September 18, 2023, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Emelie Eaton, Aron Kostelecky

Others Present: Matt Wheeler- Public Works Director, Dave Waggoner- Mayor

Public Input: None

General Items

1. Approval of Minutes from July 17, 2023. Irv Wilke made a motion to approve the minutes of July 17, 2023. Motion was seconded by Emelie Eaton. Motion carried 5-0 to approve the minutes.
2. Approval of Minutes from August 21, 2023. Irv Wilke made a motion to approve the minutes of July 17, 2023. Motion was seconded by Emelie Eaton. Motion carried 5-0 to approve the minutes.

New Business

3. Emergency Call Out Report- Report attached
 - i. Matt stated this has been a fairly quiet month, besides the usual water issues with turn offs and turn ons
 - ii. One minor change on call out order due to recent contract negotiations
4. KLJ Report- Report attached
 - i. Splash Park-
 - o Contractors have started, the pad is being prepped for installation and water lines are being run. The fence at the splash park will be cut down to a four foot height. Jares Fence will be handling this and donating their time
 - ii. Pavement Maintenance-
 - o Emelie stated she thanks Ryan with KLJ for his response to the concerns that were brought to the last city council meeting. His response was very informative
 - o This project is on time and is on budget
 1. This is the most expensive project the city has undertaken
 - o Jodi stated she also appreciated Ryan's response and there was thought that this should be published on the city's Facebook page. This has been done.
 1. Jodi also expressed concerns about having speedbumps and that may raise issues with other areas wanting speedbumps

Old Business:

Other Items

5. Letter from Sunshine Academy requesting a cross walk crossing 1st Street. Emelie made a motion to approve the cross walk request and move it to the council. Motion was seconded by Irv. Jodi asked about cost and timing. Matt stated the cost will be roughly \$4,000 and the labor would be about 2 days to complete. Motion carried 5-0.
6. Mayor Waggoner stated the city has met with Love's Truck Stop and they have a buy sell agreement for 20 acres by the West Laurel interchange. They are asking for annexation along with city services. They are also looking at the possibility of a KOA associated. The timeframe is roughly a year, the engineers are currently working with KLJ and the city.
7. Aron announced his resignation as he will be moving outside of the city of Laurel.

Announcements

Next Meeting will be Monday, October 16, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 6:46pm

Emergency Overtime Callout List**7/01/23****TO****12/31/23****Maintenance Shop-628-4773****City Dispatch 628-8737**

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy														
Employee Name	Telephone	7-16	7-23	7-24	7-30	8-10	8-12	8-16	9-9						
Fran Schweigert	888-888-8888	X	X	X	X	X	X	X	X	X	X				
Brian Kline	888-888-8888	NA1	NA1	NA1	na1	NA1	NA1	NA1	NA1						
Kevin Budge	888-888-8888	X	X	X	X	X	X	X	X	X	X				
Jay Hatton	404-888-8888								na2						
Keith Guy	404-888-8888								NA3						
Wade Spalinger	404-888-8888								na4						
Brandon Gonzales	404-888-8888								na5						
Aaron Fox	404-888-8888								6						
Troy Clifton	404-888-8888								y8						
Joel Barnhardt	404-888-8888								7						
Justin Baker	404-888-8888	1													
Kevin Hoffman	404-888-8888	4													
Daniel Nauman	404-888-8888	2													
Tom Burwell	404-888-8888	3													

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474**Autodailer- 628-4866**

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone	6/2													
Thomas Henry	888-888-8888	NA2													
Cindy Caswell	888-888-8888	NA3													
Corey Nicholson	888-888-8888	NA4													
Norman Stamper	888-888-8888	Y1													

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
HP Nuernberger	888-888-8888														
Dylan Ceaser	888-888-8888														
Josh Sawyer	888-888-8888														
Sam Waggoner	888-888-8888														
Joe Waggoner	888-888-8888														
TJ Worbel	888-888-8888														
Daniel Waggoner	888-888-8888														

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard Cell# 860-5785 Hm 208-2356	SCHessler 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 860-7890
Advanced Pump 586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080**Call Out - Date and Incident Location**

9/9 H2O SHUTOFF 11TH AVE	6/21 2043 Atchison H2O turn on
	7/16 DIG OUT BOAT RAMP
	7/23 H2O LEAK ALDER
	7/24 ELM LIFT TEMP ALARM
	7/30 elm lift problem
	8/10 H2O SHUTOFF ACTISON
	8/12 H2O SHUTOFF DATE
	8/16 H2O TURN ON MISTAKE



City of Laurel Project Status Update
September 15, 2023



Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5/25/23
- Preconstruction Meeting held on 9/15/2023
- Construction to start on Monday 9/18/2023
- Construction period expected to be 4 weeks.

2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Contractor began work on March 27th, 2023
- Water and Storm System in S. 4th Street to be complete week of 6/16/23
- Change Order #1, South 5th Street Waterline complete
- WCD No. 3 to resurface S. 5th Street, Woodland Ave., and Maple Ave. executed Aug. 9th, 2023
- Studer to Pave S. 5th Street from 8th Ave. to Forrest Ave. on Wednesday, 8/23/23
- S. 4th Street Paving is schedule for week of Sept. 18th – 22nd.
- Contract Sub. Completion Date is 10/7/23
- Contract Final Completion Date is 11/6/23

WTP Lift Well Replacement (KLJ #2004-01487)

Reason for Project: To replace a lift well at the Laurel Water Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the lift well at the City of Laurel Water Treatment Plant.



City of Laurel Project Status Update September 15, 2023



Current Status:

- Construction has been ongoing since January.
- Change Order was issued due to inaccurate "As Built" Drawings that caused Contractor to relocate their shoring system to make piping connections.
- Transfer over to new Lift well to occur week of 6/19/23
- Substantial Completion achieved on 6/19/2023
- Notified on 8/14/23 that KLE would not be finishing
- Bonding company has hired Cop to complete punch list items.
- LD's for Final Completion have been accruing since 7/19/2023
- Final Completion reached on 8/30/2023
- Final Payment and release of retainage requested on 9/15/2023

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Public Hearing to occur in October, 2023
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16th meeting
 - Weekly meetings to occur Sept. and Oct.

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction
2. Riverfront Park walking trail
3. Reconstruction of 12th Street between Valley Drive and 1st Ave. Task Order sent to City
4. Sewerline in Alley between 1st and Main St. Replacement Task Order sent to City



Dear Laurel City Council,

I'm reaching out from The Sunshine Academy, which you'll find just across the street on the corner of 1st Street and 2nd Avenue.

Every day, many of our children and their families cross these busy intersections. While we instill the importance of road safety, the addition of a crosswalks would greatly elevate their safety. It's a clear signal for drivers to be watchful, and it offers our community an added layer of protection.

I believe that with this change, not only will we enhance the safety of our children, but we'll also foster a stronger sense of community by showing that we prioritize the well-being of our young residents. It would be fantastic to collaborate and make this vision a reality.

If you'd like to chat or if there are any concerns, I'm available. You can reach me at 406-690-7040.

Thank you for your attention to this matter. Together, we can make our streets safer for everyone!

Greg Schreiner
Owner, Vice President
The Sunshine Academy Inc.
406-690-7040