

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, June 09, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve May 26, 2026, Budget and Finance Committee meeting minutes. Jessica Banks moved to approve the minutes of May 26, 2026. Tom Canape seconded the motion. With no objection, the minutes of May 26, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Kelly presented a purchase requisition from Systems Technology Consultants. The requisition is for three new computers. The front desk in the finance office is about seven years old and needs to be replaced. Brittney's computer is over five years old and is starting to give her some issues. The other laptop is for the City Attorney. Systems Technology Consultants advises that our computers be updated every five years, to keep up with the recent technology changes. The cost for all three computers and the labor is \$9,406.00. Jessica Banks moved to approve the purchase requisition for three new computers and labor to set them up. Casey Wheeler seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through June 5, 2026. Casey Wheeler moved to approve the claims and check register for claims entered through June 5, 2026. Tom Canape seconded the motion. With no objection, the claims and check register of June 5, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending May 24, 2026, totaling \$230,731.08. Jessica Banks motioned to approve the payroll register for the pay period ending May 24, 2026, totaling \$230,731.08. Tom Canape seconded the motion. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve May 2026 Utility Billing Adjustments. Jessica Banks moved to approve May 2026 Utility Billing Adjustments. Tom Canape seconded the motion. With no objection, the May Utility Billing Adjustments were approved. There was no public comment.

New Business -None

Old Business – Kelly mentioned that with the new Schedule of Fees in place, punch cards for the container site can now be purchased at the water office.

Other Items –

1. Review Comp/OT reports for the pay period ending May 24, 2026.
2. Mayor Update – None.
3. Clerk/Treasurer Financial Update-Kelly stated that the May Financial Statement is balanced, and she would have that on the next agenda. Kelly also stated that for the next several months, besides the daily business, she will be working on the budget.

Announcements –

1. The next Budget and Finance Committee meeting will be held on June 23, 2026, at 5:30 pm.
2. Jessica Banks is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:44 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.