

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 11, 2025**

Members' Present: Richard Klose, Casey Wheeler, Heidi Sparks, Michelle Mize

Others Present: Kelly Strecker, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve January 28, 2025, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of January 28, 2025. Michelle Mize seconded the motion. With no objection, the minutes of January 28, 2025, were approved. There was no public comment or Committee discussion.
2. Review and approve purchase requisitions. Kurt presented a purchase requisition to the committee for repairs on a garbage truck at the last meeting. After thoroughly going through the repairs the truck needed, it was noted that the Arm tie rod was also in need of repair. The original cost of the repairs was \$11,166.12. With the Arm tie rod repair it added an additional cost of \$666.11. The revised purchase requisition cost is \$11,832.23 Heidi Sparks moved to approve the revised purchase requisition. Michelle Mize seconded the motion. With no objection, the revised purchase requisition was approved. There was no public comment or Committee discussion.
3. Review and recommend approval to Council; claims entered through February 7, 2025. Casey Wheeler moved to approve the claims and check the register for claims entered through February 7, 2025. Heidi Sparks seconded the motion. With no objection, the claims and check register of February 7, 2025, were approved. There was no public comment or Committee discussion.
4. Review and approve Payroll Register for the pay period ending February 2, 2025, totaling \$274,683.20. Heidi Sparks motioned to approve the payroll register for the pay period ending February 2, 2025, totaling \$274,683.20. Michelle Mize seconded the motion. With no objection, the payroll register for February 2, 2025, was approved. There was no public comment or Committee discussion.
5. Review and approve the 2025 January Utility Billing Adjustments, Casey Wheeler moved to approve the 2025 January Utility Billing Adjustments. Michelle Mize seconded the motion. With no objection, the 2025 January Utility Billing Adjustments were approved. There was no public comment or Committee discussion.
6. Review and approve January 2025 monthly financial statement. Heidi Sparks moved to approve the January 2025 monthly financial statement. Michelle Mize seconded the motion. With no objection, the January 2025 monthly financial statement was approved. There was no public comment or Committee discussion.

New Business –

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending February 2, 2025.
2. Mayor Update – The mayor was not present at the meeting.

3. Clerk/Treasurer Financial Update-Kelly stated that Matt Wheeler went to Bozeman to pick up the new bus. Kelly said they are hoping to have it in service soon. The bus does not have any decals on it at this time and she wants to wait until the weather is warmer before having the decals added. Kelly stated that the new shades have been installed in the council chambers. This was part of the air conditioning project through HB 355. The CD from Altana has matured and Kelly did some shopping for interest rates. If the city chose to just roll the current CD over to another two years, the interest rate would be 2.3%. Kelly stated that they have cashed the old CD out and reopened an eleven-month CD with an interest rate of 4.11%.

Announcements –

1. The next Budget and Finance Committee meeting will be held on February 25, 2025, at 5:30 pm.
2. Michelle Mize is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:02 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.