

MINUTES
CITY OF LAUREL
Library Board
12/14/2021 06:00 PM
Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad	X Arthur Vogeles, Board Chair
X Kate Manley - via Zoom	Samantha Barnhart
X Nancy Schmidt, Secretary	Vacant
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. **Public Input**

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. **General Items**

- a. The minutes for October and November 2021 were presented for approval by the Library Board members. Katie motioned the minutes be approved, Kate seconded the motion. Minutes were approved.
- b. The library received a donation from.
- c. **Circulation Report** - *Traffic*: up 32.6%; *circulation*: all items circulated totaled 3,543 (including 461 eBooks), book circulation was up 10.4%, media circulation was down 10.9%, eBook checkouts for this month was 11.6% of total book circulation, we circulated 962 items to partners and 153 items from other libraries; *computers*: internet use was up 53.2%, children's use was up 140%, wi-fi use : up 167.5%; *patron cards*: city patrons make up 56.4% of registered users county 40.4% and out of county users make up 3.2%. There were 62 tech assists in November.

3. **New Business**

- a. The library received a request from a county patron that we consider pulling three books from the library: Gender Queer, Out of Darkness, and Lawn Boy. After some discussion it was decided that since these items are in the Shared Catalog, held by other libraries but not Laurel, we really don't have the option of pulling them from circulation. The request for reconsideration will be forwarded to the holding libraries.
- b. Statistics have been completed for another year and sent to the State Library. Completion of these statistics helps us stay compliant with the State Standards required for receiving state aid funds.

- c. Laurel Library has been chosen to participate in the ARPA funds upgrades for cabling. The state library has contracted with CompuNet of Montana to map our equipment and recommend upgrades if needed. Their representative, Jamie Jackson, will work with Eli to determine our needs. The State Library is providing this service to improve the speed and reliability of our library's wired and wireless internet connections.
- d. Siestas were suggested...just kidding. It was a short agenda!

4. Old Business

- a. The final donation amount for the fall book sale was \$2,780.50. The foundation will be able to order more books for the library.
- b. After Julia resigned, her position was advertised online via Facebook and the websites. We had 6 applications received by closing date and time listed on the announcement. Only 2 of those were completed correctly. After interviewing the two applicants, Stacie Stocks was chosen as the new part-time library clerk. She started October 18th, 2021.
- c. The rest of the library computers have been ordered and will be changed out for the old computers when they arrive. The old computers will be wiped and donated to the Veteran's program at MSU-Billings.

5. Other Items

- a. The library received their Federation and State Aid funding from the State Library last week. It will be taken over to City Hall to be disbursed within the appropriate budget accounts. The final amount was \$9,665.05.

6. Announcements

- a. Next regular meeting is Tuesday, January 11, 2022 at 6:00pm in the Community Room of the Laurel Public Library.

Motion to adjourn: Katie, seconded by Kate. Meeting adjourned at 7:00 PM.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.