

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, January 23, 2023**

Members Present: Michelle Mize, Emelie Eaton, Heidi Sparks, Casey Wheeler

Others Present: Amber Hatton, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve the revised December 26, 2023, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the revised minutes of December 26, 2023. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve the January 09, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of January 09, 2024. Casey Wheeler seconded the motion, all in favor, motion passed 4-0.
3. Review and approve purchase requisitions. There were none.
4. Review and recommend approval to Council; claims entered through January 19, 2024. Richard Klose moved to approve the claims and check the register for claims entered through January 19, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending January 07, 2024, totaling \$242,056.19. Heidi Sparks motioned to approve the payroll register for the pay period ending January 07, 2024, totaling \$242,056.19. Casey Wheeler seconded the motion, all in favor, motion passed 4-0.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending January 07, 2024.
2. Mayor Update – The Mayor stated that the annual audit is complete. He explained that there were a few audit findings that will be addressed.
3. Clerk/Treasurer Financial Update-Kelly was absent from the meeting.

Announcements –

4. The next Budget and Finance Committee meeting will be held on February 13, 2024, at 5:30 pm.
5. Casey Wheeler is scheduled to review claims for the next meeting.

Meeting Adjourned at 5:49 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Strecker". The signature is written in black ink and is positioned above the printed name and title.

Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.