

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 23, 2021**

Members Present: Bruce McGee
Richard Klose
Scot Stokes
Others Present: Mayor Nelson
Bethany Langve

The meeting was called to order by the Committee vice-chair at 5:30pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*
There was no public input.

General Items –

1. Review and approve the February 9, 2021 Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the February 9, 2021 Budget and Finance Committee meeting. Bruce McGee seconded the motion, all in favor, motion passed.
2. Review and Approve purchase requisition – The Committee was presented with a purchase requisition from the Sewer Department for repairs to the Elm lift pump. This purchase had previously been approved as an emergent repair by the Mayor, and it now needed to be approved by the Budget and Finance Committee. Richard Klose made a motion to approve the purchase requisition from the Sewer Department for the repairs to the Elm lift pump. Scot Stokes seconded the purchase requisition, all in favor, motion passed.
3. Review and Approve purchase requisition – The Committee was presented with a purchase requisition from the Ambulance Department for installation of air conditioning in the FAP (Fire, Ambulance and Police) Building. The Clerk/Treasurer explained the need for the air conditioning now that the Ambulance Department is staffed. The FAP building gets very hot in the Ambulance area. Richard Klose made a motion to approve the purchase requisition from the Ambulance Department for the installation of air conditioning in the FAP Building. Scot Stokes seconded the purchase requisition, all in favor, motion passed.
4. Review and approve the May 2020 financial statements. The Committee reviewed the financial statements and had no questions or comments. Scot Stokes made a motion to approve the May 2020 financial statements. Richard Klose seconded the motion, all in favor, motion passed.
5. Review and approve the June 2020 financial statements. The Committee reviewed the financial statements and had no questions or comments. Scot Stokes made a motion to approve the June 2020 financial statements. Richard Klose seconded the motion, all in favor, motion passed.
6. Review and recommend approval to Council, Claims entered through 02/19/2021. The claims and check register had previously been reviewed by the Committee. Bruce McGee made a motion to approve the claims entered through 02/19/2021. Richard Klose seconded the motion, all in favor, motion passed.
7. Review and approve Payroll Register for pay period ending 02/07/2021 totaling \$203,294.13. Richard Klose made a motion to recommend approval of the payroll register for pay period ending 02/07/2021 totaling \$203,294.13. Bruce McGee seconded the motion, all in favor, motion passed.

New Business – None

Old Business –

8. The Mayor stated the City Attorney had not reviewed the draft resolutions to date, so there is no update on the Meal Pay and Drill Pay resolutions. This item will be added to the next meeting agenda.
9. The Mayor stated the City Attorney had not reviewed the draft resolutions to date, so there is no update on the Cemetery Parking Lot. This item will be added to the next meeting agenda.

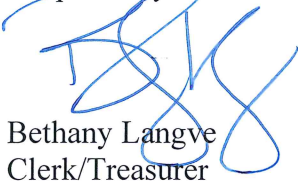
Other Items –

10. Review the Pay Period Ending 01/24/2021 Comp/Overtime Report. There were no questions or comments from the Committee.
11. Clerk/Treasurer Update – The Clerk/Treasurer stated the 2019 Audit was finally completed.
12. Mayor Update – The Mayor stated he recently attended the monthly department head meeting, and afterwards he met with the Ambulance Director. He stated the calls to the Ambulance Department were up, and collections on accounts are looking good to date. The Mayor stated growth is coming. He is expecting growth around the new school, and the new exchange. He is focusing on the exchange area and would like to create a TIF District out in that area. He stated the City is currently doing a Capital Improvement Plan (CIP) study. The last CIP study for City Hall was done in 2010. He stated that at that time, it was determined the Council area side of City Hall needed to be rebuilt. He stated the City needs increased water storage. The last City-wide CIP study was done in 2006-2007, and this should be revised every 5 years. He stated the CIP should be followed to ensure proper growth of the City. The Committee asked if anyone had shown interest in developing that area by the new exchange. The Mayor stated he had heard a rumor a Wal-Mart distribution center could possibly be built out there, but that has been a rumor around the Laurel/Billings area for a long time. The Mayor stated he is actively pursuing any leads he receives.

Announcements –

13. The next Budget and Finance Committee meeting will be held on March 09, 2021.
14. Richard Klose will be reviewing the claims for the next meeting.

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.