



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, APRIL 15, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, April 15, 2024, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Emelie Eaton, Dennis Eaton

**Others Present:** Matt Wheeler- Public Works Director, Dr Ron Benner- City County Planning

**Public Input:**

**General Items**

1. Approval of Minutes from March 18, 2024. Irv Wilke made a motion to approve the minutes. Motion was seconded by Jodi Mackay. Motion carried 5-0 to approve the minutes.
2. Emergency Call Out Report- Report attached
  - a. Nothing new to report
3. KLJ Report- Report attached
  - a. Water Tank Funding
    - i. Hired a grant writer through KLJ to help on grants for funding
    - ii. CHS will be assisting in the funding of the new water tank project as well
    - iii. A gentleman north of town has approached the city about possibly putting the tower on his property
  - b. Splash Park
    - i. The concrete was poured last week and the features should start going in this week
  - c. Laurel Planning
    - i. Several items coming before the council tomorrow night, April 16, 2024 for consideration

**New Business:**

4. Matt stated that Love's has their plans near completion and is planning on being open next year, 2025. This will include annexation and running city services out to that area. The state will be resurfacing Main from Yard Office to Golf Course road this summer.

**Old Business:**

5. Matt stated that we are nearing completion on the Lead and Copper pipe study

**Other Items:**

**Announcements**

Next Meeting will be Monday, May 20, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:27pm

# Emergency Overtime Callout List

1/1/2024

TO

6/30/2024

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime / NA = Not Available / Y = Responding / B=Phone Busy													
Employee Name	Telephone													
<b>Shop Callout</b>		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	28-Jan	26-Feb			
Brian Kline	[REDACTED]	NA1	NA1						NA1	NA-1	NA1			
Kevin Budge	[REDACTED]								9	8	7			
Jay Hatton	[REDACTED]	NA2	2						NA2	NA2	NA2			
Keith Guy	406-630-5464	NA3	3						NA3	Y9	8			
Wade Spalinger	[REDACTED]	NA4	4						NA4	3	NA3			
Brandon Gonzales	[REDACTED]	NA5	5						NA5	4	NA4			
Aaron Fox	406-630-5464	NA6	6						NA6	5	Y9			
Troy Clifton	406-630-5464	NA7	7						NA7	6	5			
Joel Barnhardt	406-630-5408	Y8	8						Y8	7	6			
<b>Water and Sewer Callout</b>		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	1-28	1-28	2-4	2-4	3-12
Justin Baker	406-630-5464	Y4	3	na3	y4	3			3	Y3	2	NA2	1	Y4
Kevin Hoffman	406-630-5464	y3	2	na2	na2	na2			NA2	Y2	1	NA1	Y4	Y3
Daniel Nauman	406-630-5464	1	na1	na1	na1	na1			NA1	NA-1	Y4	Y4	3	2
Tom Burwell	406-630-5464	2	y4	y4	3	y4			Y4	Y4	3	NA3	2	1

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

**Wastewater Treatment Plant-628-6474** Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone												
Thomas Henry	[REDACTED]												
Cindy Caswell	[REDACTED]												
Corey Nicholson	[REDACTED]												
Norman Stamper	[REDACTED]												

**Water Treatment Plant 628-4410**

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding												
Employee	Telephone												
HP Nuernberger	[REDACTED]												
Dylan Ceaser	[REDACTED]												
Josh Sawyer	[REDACTED]												
Sam Waggoner	[REDACTED]												
Joe Waggoner	[REDACTED]												
TJ Worbel	[REDACTED]												
Daniel Waggoner	[REDACTED]												

CABLE TV down Tim Johnson 698-6254

<b>Matt Wheeler</b> Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
<b>Kurt Markegard</b> Cell# 860-5785 Hm 208-2356	SCHESSLER 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 406-860-7890
Advanced Pump 406-586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 406-860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)
MDT Supervisor Tom 655-7903/Kyle 446-2622	SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

**Call Out - Date and Incident Location**

1-7 Sanding Streets	1-6 Water leak	1-28 Water Break more help
1-28 Water Break Main Street	1-6 Emergency Locate	2-4 NO WATER RUSSEL
	1-13 Structure Fire	2-4 MORE HELP
	1-13 Elm Lift Station Alarm	2-26 SANDING
	1-14 H2O shut off	3-12 SEWER MAIN BACKUP
	1-15 H2O shut off	
	1-16 Emergency Locate	
	1-28 Water Break Main Street	



## ***Laurel Water Tank Funding Project***

***(KLJ # 2304-01608)***

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

*Current Status:*

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal to EDA to occur in May.

## ***5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement***

***(KLJ # 2304-01231)***

Reason for Project: Refurbishment of an 8" sewer line between 7<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and a 10" sewer line between 6<sup>th</sup> Avenue and 5<sup>th</sup> Avenue in the alley way between 1<sup>st</sup> Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

*Current Status:*

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16<sup>th</sup>, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Bid Opened 3/28/24. Low Bid was \$401,111.00 by Western Municipal Construction
- Bid Open Report going to Council workshop on 4/16/24



*City of Laurel Project Status Update*  
*April 15<sup>th</sup>, 2024*



### ***Splash Park Installation***

***(KLJ #2204-01898)***

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

*Current Status:*

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5.25.2023
- Preconstruction Meeting held on 9.15.2023
- Construction to start on Monday 9.18.2023
- Change order sent to Contractor on 10.30.2023
- Change Order Executed on 1.02.2024
- Construction to restart midweek 3.18.2024
- Construction is in progress
- Ultimate completion date of 4.28.2024

### ***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

*Current Status:*

- Zoning Regulations Update.
  - Draft regulations sent to City April 11<sup>th</sup>, 2023
  - Zoning Map approved by Commission on August 16<sup>th</sup>, 2023
  - Staff Recommendation to Zoning Commission to occur on December 20<sup>th</sup>, 2023
  - Back to Planning Board Meeting on 1/17/23
  - City to publish advertisement for Public Hearing
  - To be presented at Workshop on 5/7/24
  - Public Hearing for final adoption on 5/28/24
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16<sup>th</sup> meeting
  - Weekly meetings occurring in October.
  - KLJ updating maps as requested by City Planner
  - Back to Planning board meeting on 1.17.24
  - Work Session occurred on 1.31.24



*City of Laurel Project Status Update*  
*April 15<sup>th</sup>, 2024*



- Public Hearing at Planning Board TBD
- Public Hearing at County Commission TBD
- Resolution to adopt updated Growth Policy before Council on 4/23/24
- Mogan Elementary School Property Annexation
  - Application package submitted 1/17/24
  - Recommendation letter send 1/24/24
  - 2<sup>nd</sup> Application package submitted 2/23/24
  - 2<sup>nd</sup> Application package recommendation letter sent 3/26/24
- Lance Hull Annexation
  - Plans approved and capacity to serve letter issued 2/7/24
  - Construction to begin 4/15/24
- Love's Annexation
  - Annexation Application received 3/25/24

***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. Overlay of 12<sup>th</sup> Street between Valley Drive and 1<sup>st</sup> Ave. Task Order sent to City.
  - a. Hardrives is under contract to complete.
  - b. MOU for County Participation to Council on 4/23/24