

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, October 23, 2023**

Members Present: Richard Klose, Michelle Mize, Emelie Eaton

Others Present: Kelly Strecker, Mayor David Waggoner, Dennis Eaton

The meeting was called to order by the Committee Chair at 5:15 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve September 26, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of September 26, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through October 6, 2023. Emelie Eaton moved to approve the claims and check the register for claims entered through October 6, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and recommend approval to Council; claims entered through October 20, 2023. Emelie Eaton moved to approve the claims and check the register for claims entered through October 20, 2023. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
5. Review and approve the 2023 September Utility Billing Adjustments, Emelie Eaton moved to approve the 2023 September Utility Billing Adjustments. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
6. Review and approve Payroll Register for the pay period ending October 1, 2023, totaling \$235,947.93. Emelie Eaton motioned to approve the payroll register for the pay period ending October 1, 2023, totaling \$235,947.93. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
7. Review and approve Payroll Register for the pay period ending October 15, 2023, totaling \$229,643.73. Emelie Eaton motioned to approve the payroll register for the pay period ending October 15, 2023, totaling \$229,643.73. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
8. Review and approve July 2023 Financial Statements. Emelie Eaton motioned to approve the July 2023 Financial Statements. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
9. Review and approve August 2023 Financial Statements. Emelie Eaton motioned to approve the August 2023 Financial Statements. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
10. Review and approve September 2023 Financial Statements. Emelie Eaton motioned to approve the September 2023 Financial Statements. Michelle Mize seconded the motion, all in favor, motion passed 3-0.

New Business –Guest speaker Dennis Eaton from the Montana Rural Water Association spoke about the grant opportunities from the USDA. He explained the process and said if we were interested, he would help us apply. Kelly stated that she would be interested in learning more. Kelly and Dennis are going to schedule a time to meet in the next few weeks.

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending October 1, 2023.
2. Review Comp/OT reports for the pay period ending October 15, 2023.


3. Review the claim schedule for the upcoming months. There were no questions on the new schedule.
4. Mayor Update – The Mayor stated that the South Fourth Street project is close to being completed.
5. Clerk/Treasurer Financial Update-Kelly stated that she did not have much to report as far as a financial update. She said she has been busy the last couple of weeks with the above items.

Announcements –

6. The next Budget and Finance Committee meeting will be held on November 14, 2023, at 5:30 pm.
7. Heidi Sparks is scheduled to review claims for the next meeting.

Meeting Adjourned at 5:55 p.m.

Respectfully submitted,


Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.