

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, August 26, 2025**

**Members' Present:** Michelle Mize, Casey Wheeler, Heidi Sparks

**Others Present:** Kelly Strecker, Kelly Gauslow

The meeting was called to order by the Committee Vice- Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve August 12, 2025, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of August 12, 2025. Casey Wheeler seconded the motion. With no objection, the minutes of August 12, 2025, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through August 22, 2025. Michelle Mize moved to approve the claims and check register for claims entered through August 22, 2025. Heidi Sparks seconded the motion. With no objection, the claims and check register of August 22, 2025, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending August 17, 2025, totaling \$255,886.52. Heidi Sparks motioned to approve the payroll register for the pay period ending August 17, 2025, totaling \$255,886.52. Casey Wheeler seconded the motion. With no objection, the payroll register for August 17, 2025, was approved. There was no public comment.

**New Business –None**

**Old Business – Airport Authority Mill Discussion.** Kelly stated that the Airport Authority cannot levy themselves. The City can levy mills for them. When the City levies mills for the Airport Authority, the county collects the money for the amount levied and sends it to the City. The City then writes a check to the Airport Authority a check at the end of the fiscal year for the amount collected. This is called a pass-through mill levy and there is no expense to the City.

**Other Items –**

1. Review Comp/OT reports for the pay period ending August 17, 2025.
2. Mayor Update – The mayor was absent from the meeting.
3. Clerk/Treasurer Financial Update-Kelly said that the budget was completed and being presented at the council meeting tonight. She said that she has been working on all the year-end reporting from last fiscal year, such as FEQ, 911, and Transit.

**Announcements –**

1. The next Budget and Finance Committee meeting will be held on September 9, 2025, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kelly Strecker". The signature is fluid and cursive, with the first name "Kelly" and last name "Strecker" clearly distinguishable.

Kelly Strecker

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**