

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, August 8, 2023**

**Members Present:** Emelie Eaton, Heidi Sparks, Michelle Mize

**Others Present:** Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approved July 25, 2023, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of July 15, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through August 4, 2023. Emelie moved to approve the claims and check the register for claims entered through August 4, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the July 2023 Utility Billing Adjustments, Emelie Eaton moved to approve the July 2023 Utility Billing Adjustments. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending July 23, 2023, totaling \$215,277.43. Heidi Sparks motioned to approve the payroll register for the pay period ending July 23, 2023, totaling \$215,277.43. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.

**New Business –None**

**Old Business –** Emelie stated that there has not been a quorum for several of the Public Works' meetings lately. She stated that she has several questions about the SE 4<sup>th</sup> St. project, as she has been getting calls from residents.

**Other Items –**

1. Review Comp/OT reports for the pay period ending July 23, 2023.
2. Mayor Update – The Mayor stated that someone from a lead company is going to come to Riverside Park and give the city a quote for scanning for lead in the ground. The mayor mentioned that the union contract did not ratify on Friday August 4, 2023, due to a few language issues. Mayor said that the contractors should be arriving in the next couple of weeks to begin work on Splash Park. The work should be completed in about 30 days.
3. Clerk/Treasurer Financial Update-Kelly stated that she has been working on the FY23/24 budget. Kelly said that the auditors are here this week preparing for the Annual Financial Reporting as there have been changes in the legislation this year and it may take a little longer to prepare. Kelly stated that the year end balancing has been completed.

**Announcements –**

4. The next Budget and Finance Committee meeting will be held on August 22, 2023, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Strecker".

Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**