

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, December 12, 2023**

Members Present: Michelle Mize, Emelie Eaton, Heidi Sparks

Others Present: Amber Hatton, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve November 28, 2023, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of November 28, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through December 8, 2023. Emelie Eaton moved to approve the claims and check the register for claims entered through December 8, 2023. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending November 26, 2023, totaling \$287,210.29. Michelle Mize motioned to approve the payroll register for the pay period ending November 26, 2023, totaling \$287,210.29. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
5. Review and approve the 2023 November Utility Billing Adjustments, Emelie Eaton moved to approve the 2023 November Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.

New Business –None

Old Business – None

Other Items –

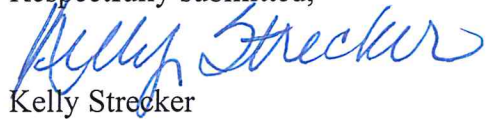
1. Review Comp/OT reports for the pay period ending November 26, 2023.
2. Mayor Update – The Mayor stated that the gun auction that the police department held brought in \$43,500.00. The city will receive a check in the amount of \$37,400.00 which is the amount after commission. Mayor said Albertson's is scheduled to open February 4, 2024. Mayor stated he spoke with LOVES today and that project is still moving forward. They are hoping to start in the spring of 2024.
3. Clerk/Treasurer Financial Update-Kelly was absent from the meeting, and Amber stated that the finance office is all caught up to date.

Announcements –

4. The next Budget and Finance Committee meeting will be held on December 26, 2023, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:15 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.