

**MINUTES  
CITY OF LAUREL  
BUDGET/FINANCE COMMITTEE  
TUESDAY, JUNE 04, 2019**

**Members Present:**    **Emelie Eaton**                      **Richard Klose**

**Others Present:**        **Mayor Nelson**                      **Bethany Langve**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

- Review and approve the minutes from the May 21, 2019 Budget and Finance Committee meeting – Richard Klose made a motion to approve the minutes of the May 21, 2019 Budget and Finance Committee meeting, Mayor Nelson seconded the motion, all in favor, motion passed.
- Review and approve purchase requisition from the sewer department for emergency repairs to the Jet Rodder. The Committee reviewed the purchase requisition and all supporting documentation. There were no questions or comments regarding the requisition. Richard Klose made a motion to approve the purchase requisition from the sewer department for emergency repairs to the Jet Rodder, Emelie Eaton seconded the motion, all in favor, motion passed.
- Review claims entered through 05/31/2019 and recommend approval to Council – Emelie Eaton had previously reviewed the claims detail report and the check register for accuracy. Emelie Eaton made a motion to recommend approval of the claims entered through 05/31/2019 to Council, Richard Klose seconded the motion, all in favor, motion passed.
- Review the Comp/Overtime report for Pay Period Ending 05/19/2019 - The Committee reviewed the Comp/Overtime hours for pay period ending 05/19/2019 and had no questions or comments regarding the comp/overtime reports.
- Review and approve the payroll register for pay period ending 05/19/2019 totaling \$172,589.52 – The Committee reviewed the payroll register for pay period ending 05/19/2019. Richard Klose made a motion to approve the payroll register for pay period ending 05/19/2019 totaling \$172,589.52, seconded by Emelie Eaton, all in favor, motion passed.

**New Business**

**Old Business**

**Other Items**


Update from the Mayor – The Mayor stated that there will be no management budget this year. It is not required by law and with the budgetary changes being done the focus is on a solid preliminary budget.

The following Claims Review Schedule was created: 06/18 – Scot Stokes, 07/02 – Bruce McGee, 07/16 Richard Klose, 08/06 – Scot Stokes, 08/20 Bruce McGee

**Announcements**

The next Budget and Finance Committee meeting will be held on June 18, 2019 at 5:30pm

Respectfully submitted,

  
Bethany Langve  
Clerk/Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**