



**AGENDA
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, JUNE 17 2024
6:00 PM
COUNCIL CHAMBERS**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

Meeting called to order by Committee Chair, Heidi Sparks at 6 pm on Monday, June 17, 2024.

Members present: Heidi Sparks – Chari, Jodi Mackay – Vice-Chair, Irv Wilke, Jessica Banks, Emilie Eaton Eaton, Dennis Eaton

Others present: Matt Wheeler – Public Works Director, Shawn Mullaney- guest

General Items

1. Approval of the Minutes from May 20, 2024. Irv Wilke made a motion to approve the minutes. Motion was seconded by Jodi Mackay. Motion passed 4 - 0
2. Emergency Call Out Report
 - a. Only 3 calls since last meeting and all were water related
3. KLJ Report
 - a. 2022 Pavement Maintenance
 - i. Still have some warranty issues being dealt with. The grass in the boulevard is not coming in as expected. Will be reseeding this week.
 - ii. Looking at cameras in Russell Park. Received a price quote and that is more than expected. Looking into options, they need to be able to integrate into the police system.
 - iii. Most recent rainfall showed the new storm water system working very well. City needed to clean out the drainage, but once that was done the drainage worked very well. The constriction was on refinery property.
 - b. Laurel Water Tank
 - i. KLJ is still working on the grant writing for the project planning
 - ii. Matt stated with the new development taking place on the west end of town, the water tower should be on the west end of town
 - i. Jodi asked about timing and expectations on the grant writing since that started about 6 months ago and we have not seen anything.
 - iii. Irv stated there has been a “rumor” that a developer is looking at something north of the golf course and is willing to pay for the new water tower if annexed in. Matt stated that rumor is true, and the city has been approached. There are concerns about the amount of output the water plant can support. The development is approximately 800 homes.
 - c. 5th to 7th Sewer Line Replacement
 - i. Fiber optic line punched through a manhole and that was the root cause of the issue
 - ii. Change order will be coming before council. There is an issue with flooding in a house in that area. Need to redesign the drainage to eliminate this issue.
 - d. Splash Pad

- i. Water pressure issue has been resolved, but now need to turn down some of the features.
- ii. Requests for a Lost and Found, so Matt is looking into that.
- iii. Garbage cans need to be placed closer to the pad. There is a garbage by the building near the parking lot, but need some closer to the pad
- iv. Shawn asked about the building. Matt stated the city is using the 3 closets in the building and has entered an agreement with The Dodgers to lease the rest of the building. They are working on turning it into a clubhouse for the referees.

New Business

4. Matt stated that the council will have a rate adjustment for garbage at the council meeting tomorrow night. Billings has raised their rates at the landfill again, and Laurel needs to keep up with the additional expense

Old Business

Other Items

5. Upstream intake for the water plant is turned off due to the river conditions with spring run off. Currently running on the intake at the water plant
6. Shawn asked about the intersection of 1st and Main. The gutters are higher than the street area and water is not draining correctly. Matt stated he would take a look at the area and then talk with KLJ about potential solutions.

Announcements

7. Next meeting will be Monday, July 15, 2024 at 6:00pm in Council Chambers
8. Meeting adjourned at 6:44pm

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

Emergency Overtime Callout List

1/1/2024

TO

6/30/2024

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy															
Employee Name	Telephone															
Shop Callout		1-6	1-6	1-7	1-13	1-13	1-14	1-15	1-16	28-Jan	28-Feb					
Brian Kline	406-794-8552	NA1	NA1						NA1	NA-1	NA1					
Kevin Budge	406-850-5224								9	8	7					
Jay Hatton	406 860 7525	NA2	2						NA2	NA2	NA2					
Keith Guy	406-850-5464	NA3	3						NA3	Y9	8					
Wade Spalinger	406-530-4084	NA4	4						NA4	3	NA3					
Brandon Gonzales	406-679-0334	NA5	5						NA5	4	NA4					
Aaron Fox	406-694-7456	NA6	6						NA6	5	Y9					
Troy Clifton	406-794-7689	NA7	7						NA7	6	5					
Joel Barnhardt	406-861-6408	Y8	8						Y8	7	6					

Water and Sewer Callout		5-7	5-17	5-18	6-5	6-7	6-9	1-16	1-28	1-28	2-4	2-4	3-12	4-16	4-24
Justin Baker	406-321-0208	1	1	1	1	1	1	3	Y3	2	NA2	1	Y4	3	2
Kevin Hoffman	406-861-7460	2	2	2	Y4	Y4	3	NA2	Y2	1	NA1	Y4	Y3	2	4
Daniel Nauman	406-530-4643	4	3	4	3	NA3	Y4	NA1	NA-1	Y4	Y4	3	2	1	1
Tom Burwell	406-850-5294	3	4	3	2	2	2	Y4	Y4	3	NA3	2	1	Y4	3

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474 Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone															
Thomas Henry	406-855-0831															
Cindy Caswell	406-591-9013															
Corey Nicholson	406-351-1876															
Norman Stamper	406-633-3291															

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone															
HP Nuernberger	406-696-1008															
Dylan Ceaser	406-861-6620															
Josh Sawyer	406-591-3959															
Sam Waggoner	406-696-0249															
Joe Waggoner	406-633-1879															
TJ Worbel	406-861-7948															
Daniel Waggoner	406-697-7526															

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885	ε	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard Cell# 860-5785	Hm 208-2356	SCHESSLER 628-4221 HESTON 281-0811
		NW ENERGY 1-800-896-7862 LUMPY 406-860-7890
Advanced Pump 406-586-1700		Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 406-860-5464		NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138		Pace Construction 252-5559 (sewer backups)
MDT Supervisor Tom 655-7903/Kyle 446-2622		SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

Call Out - Date and Incident Location

1-7 Sanding Streets	1-6 Water leak	1-28 Water Break more help
1-28 Water Break Main Street	1-6 Emergency Locate	2-4 NO WATER RUSS&E
5-7 ELM LIFT FAIL	1-13 Structure Fire	2-4 MORE HELP
5-17 H2O TURNON	1-13 Elm Lift Station Alarm	2-26 SANDING
5-18 TURNOFF LEAK	1-14 H2O shut off	3-12 SEWER MAIN BACKUP
6-5 H2O TURNOFF 801 E MAIN	1-15 H2O shut off	4-16 H2O TURN ON
6-7 H2O TURNOFF THOMPSON	1-16 Emergency Locate	4-25 MURRAY BOOSTER
6-9 H2O TURNOFF FIRE	1-28 Water Break Main Street	5-7 EMERGENCY LOCATE



2022 Pavement Maintenance Project (4th Street Reconstruction)
(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Substantial Completion reached Date is 10/11/23
- Final Completion date was 11/16/23
- Closeout/Reconciliation Change Order approved by Council on 1/9/24
- Warranty walkthrough of Russell Park retention area on Friday 5/3/24
- Contractor recommended giving it another month of growth prior to reseeding.
- Contractor to reseed parts of the park this month.

Laurel Water Tank Funding Project
(KLJ # 2304-01608)

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

Current Status:

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal to EDA to occur in July.

5th to 7th Sewer Line Replacement
(KLJ # 2304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue



City of Laurel Project Status Update
June 17th, 2024



and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Project awarded to Western Municipal Construction
- Construction started on June 10th 2024

Splash Park Installation
(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5.25.2023
- Preconstruction Meeting held on 9.15.2023
- Construction to start on Monday 9.18.2023
- Change order sent to Contractor on 10.30.2023
- Change Order Executed on 1.02.2024
- Construction to restart midweek 3.18.2024
- Construction is in complete
- Contractor looking at improving flows to features
- Improvement completed.

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.



*City of Laurel Project Status Update
June 17th, 2024*



Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Staff Recommendation to Zoning Commission to occur on December 20th, 2023
 - Back to Planning Board Meeting on 1/17/23
 - City to publish advertisement for Public Hearing
 - To be presented at Workshop on 5/7/24
 - Adoption occurred at Council on 5/14/24
 - 2nd Reading and Public Hearing on 5/28/24.
 - Regulations adopted by Council. Minor wording and numbering corrections needed.
- Downtown Parking Study. – On hold per City Instructions
- City-County Growth Policy Update was requested at the August 16th meeting
 - Weekly meetings occurring in October.
 - KLJ updating maps as requested by City Planner
 - Back to Planning board meeting on 1.17.24
 - Work Session occurred on 1.31.24
 - Public Hearing at Planning Board completed
 - Public Hearing at County Commission completed
 - Resolution to adopt updated Growth Policy before Council on 5/28/24
 - Project completed and closed out
- Mogan Elementary School Property Annexation
 - Application package submitted 1/17/24
 - Recommendation letter send 1/24/24
 - 2nd Application package submitted 2/23/24
 - 2nd Application package recommendation letter sent 3/26/24
 - Annexation approved by Council on 5/14/24
 - Submittal Package received by City 6/4/24
- Lance Hull Annexation
 - Plans approved and capacity to serve letter issued 2/7/24
 - Construction began 4/15/24
 - Floodplain Permit issued 5/9/24
 - City Utility and Street Extension is in progress
- Love's Annexation
 - Annexation Application received 3/25/24
 - Revised Package received by City on 5/2/24



City of Laurel Project Status Update
June 17th, 2024



Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

- Bulk Water Sales Station
 - Pushed back to a 2025 project
- West 7th Street Water and Valve Replacement
 - Pushed back until West Railroad Street is completed.