



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, OCTOBER 21, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, October 21, 2024, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair, Jodi Mackay- Vice Chair, Irv Wilke, Jessica Banks, Shawn Mullaney

**Others Present:** Matt Wheeler- Public Works Director

**Public Input:**

**General Items:**

1. Approval of Minutes from September 16, 2024. Irv made a motion to approve the minutes of September 16, 2024. Motion was seconded by Jodi. Motion carried 5-0 to approve the minutes.
2. Emergency Call Out Report
  - i. Elm lift station pump failures- This had been previously addressed and is now occurring again. Remediation of the chemicals being injected was a band-aid fix, not an actual solution. The H<sub>2</sub>S is still causing issues with the equipment.
  - ii. Matt stated that fresh water is being run through it to dilute the materials in the line.
3. KLJ Report- Report attached
  - i. 2022 Pavement Maintenance has been completely closed out
  - ii. Water tank funding project- waiting to find out results of the grant, should be hearing back in the next few weeks
  - iii. 5<sup>th</sup>-7<sup>th</sup> Ave Sewer Replacement- project has been completed, city received reimbursement for the late days on the project for a total of \$6,000.
    - o This project is under warranty for a year- sidewalk is sinking and will be a springtime fix under the warranty
  - iv. Splash Park- Vendor was onsite and showed staff how to blow out the park and the features. The park is about 90% winterized, a few of the features need to be removed and stored for winter
  - v. Bulk Water Sales Station- Matt would like to pursue this in conjunction with an RV dump as a source of revenue for the city.
  - vi. West 7<sup>th</sup> St water replacement- city will look at a project once Town Pump has completed their project
  - vii. Southside Stormwater Outfall- southside stormwater goes into a pipe that routes under I-90, then goes into a drainage ditch on CHS refinery property. Looking for solutions with CHS refinery. One proposed solution is running the stormwater across 1<sup>st</sup> into the drainage on MDT property.
  - viii. Additional updates from Public Works Department, not on the KLJ report
    - o Matt stated the dead trees have been cleaned out of Thompson Park. In addition, the cornhole boards have been installed at Thompson Park and they are under the shelters, if people want to rent one of the shelters
      1. Shawn stated that the pH is off with the soil at Thompson Park and broadcasting gypsum on the soil would be a solution. The ground water is too alkaline
    - o Lead Service line project has been completed

**New Business:**

**Old Business:**

4. Ordinance discussion on Chapter 12.32 Trees and Boulevards from LMC
  - i. Jodi stated that some of the items trying to be addressed with an unkempt yard would potentially be addressed with other ordinances. Additionally, the xeriscape is not a maintenance-free solution
  - ii. Irv would be okay with updating the ordinance as long as the ordinance is written to include enforcement
  - iii. The committee decided to drop conversations on this ordinance as the city attorney has other pressing matters on her plate. The city is also working through the LMC to make updates and this will come back as a discussion item as some point in the future.

**Other Items:**

5. Jodi asked about soothing out roadway intersections. The intersection of Washington and East 6<sup>th</sup> is a very hazardous intersection with road bumps and potholes. Matt stated he would get a work order put together to look at this and get the staff on this.

**Announcements**

Next Meeting will be Monday, November 18, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:47pm



# Meeting Minutes

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**Objective:** City of Laurel and KLJ standing meeting - overall project status update

**Date:** 10/1/2024

**Facilitator:** Ryan Welsh

**Time:** 2:00 PM

**Minutes:** Ryan Welsh

**Location:** City Council Conference Room

**Attendees:** City of Laurel: ~~Dave Waggoner, Kurt Markegard~~, Matt Wheeler, Kelly Strecker  
KLJ: Ryan Welsh, Mark Rohweder

## Topics

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### Current Projects: Streets and Drainage

1. 2022 Pavement Maintenance-
  - a. Closed Out – Warranty Walkthrough August of 2024
  - b. Warranty walkthrough of Russell Park Detention area occurred on Friday 5.10.24
  - c. Contractor reseeded the week of 6.24.24
  - d. Final Warranty occurred on 9.5.24
  - e. Items noted were a few minor cracks (routed & sealed already) and curb painting (to occur in first 2 weeks October.
  - f. Matt isn't sure if Cop ever sent them a check for Russell Park and needs to check with Kelly.

### Current Projects Water

1. Water tank Funding Project
  - a. Task order signed by City 12/12/2023
  - b. Teams meeting with EDA Disaster Relief on 1/9/24
  - c. Letter of Support Received from CHS and Woods Powergrip
  - d. Governmental land appraiser information forwarded onto City.
  - e. EDA submittal in July of 2024
  - f. Waiting to hear results of Funding Request
  - g. The EDA board has gotten through their previously designed projects and should be reviewing newer projects. We should hear something in the next couple of weeks.

### Current Projects: Sewer

1. 5<sup>th</sup> – 7<sup>th</sup> Alley Way Sewer Replacement
  - a. Task order signed by City on 9/27/23.
  - b. DEQ Approval on 2/20/24
  - c. Bids opened on 3/28/24
  - d. N-S Alley Way regrading to be issued this week.
  - e. Contractor has installed the sewer main, surfacing to occur in next 2 weeks.

- f. Substantial Completion Reached 8/1/24
- g. *Final Acceptance reached on 8.21.24*
- h. *Final payment application received last week.*
- i. *KLJ Amendments set to go to Council 10/1/24*
- j. *Ryan discussed that Contractor has LD's and previously requested extra time. The closeout change order needs to be created with this application and processed.*

**Current Projects: Parks**

- 1. Morgan on Site on 9.30.24 to perform shut down.

**Current Projects: Planning**

- 1. Zoning Regulations
  - a. Trimmed down version sent to Forrest on 8.7.24
  - b. Forrest is waiting on MS word formatted "other" sections from Kurt.
  - c. KLJ to enumerate and submit to City when received back
  - d. Kurt was to get final markups and missing sections to Forrest by 9.6.24

**Future Projects**

- 1. Love's potential Site – Pre-Application meeting on 8/30/23.
  - a. MDT Scoping meeting to occur on 4/14/24
  - b. Kurt received an updated package from Love's 5/2/24
  - c. Preliminary review completed and sent back to City on 7/18/24
  - d. *Waiting on final design documents from Love's Engineer*
  
- 2. Bulk Water Sales Station
  - a. City delivered existing plans.
  - b. Pushed back to 2025 project.
  - c. Discussion to start in January
  
- 3. West 7<sup>th</sup> Street Water Replacement and Valve replacement
  - a. Task order presented.
  - b. City is holding off until Town Pump renovations are completed.
  - c. Town Pump has made progress but City will look at project after they are complete.
  
- 4. Southside Stormwater Outfall
  - a. Meeting with CHS occurred on 8/5/24
  - b. KLJ issued a draft Memo on 8/16/24 with recommendations to CHS on Outfall changes
  - c. Issues for the City identified in that memo:
    - i. City's reliance on the I-90 culvert for flood control.
    - ii. Outfall pipe elevations are too high.
    - iii. City's limited ability to maintain outfall pipe through CHS property
  - d. KLJ made the following recommendations:
    - i. City and CHS team together to develop a solution involving a re-route of stormwater
    - ii. Recommended route would be to replace Interstate culvert w/ 42" pipe that would discharge to the interstate approach island north of main CHS facility

- e. Review meeting to occur on Wednesday at 10:00 AM
- f. Matt is concerned with Ryan attending these meetings on the City's dime. We will check into who should cover KLJ costs following tomorrow's meeting moving forward.

### **Other Notes or Information**

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### **Next Meeting Information**

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**Date:** 11/5/2024

**Time:** 2:00 PM

**Facilitator:** Ryan Welsh

**Minutes:**

**Emergency Overtime Callout List**

**7-1-24**

**TO**

**12-30-24**

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy														
Employee Name	Telephone														
Shop Callout		7-6	7-11	8-2	8-26	9-11	9-15	9-16	9-18	9-28	9-29	6-Oct	16-Oct		
Brian Kline	406-794-8552														
Kevin Budge	406-850-5224														
Jay Hatton	406 860 7525														
Keith Guy	406-850-5464														
Wade Spalinger	406-530-4084														
Brandon Gonzales	406-679-0334														
Aaron Fox	406-694-7456														
Troy Clifton	406-794-7689														
Joel Barnhardt	406-861-6408														
Jonathan Gonzalez	406-861-6662														
Water and Sewer Callout															
Justin Baker	406-321-0208	y3	2	na2	1	NA1	na1	na1	na1	NA1	NA1	NA1	Y4		
Kevin Hoffman	406-861-7460	na2	1	na1	y4	3	y4	3	na3	Y4	3	2	1		
Daniel Nauman	406-530-4643	y4	3	na3	2	Y4	2	y4	y4	3	Y4	3	2		
Tom Burwell	406-850-5294	1	y4	y4	3	2	y3	2	na2	NA2	NA2	Y4	3		

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474		Autodailer- 628-4866													
Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
Thomas Henry	406-855-0831														
Cindy Caswell	406-591-9013														
Corey Nicholson	406-351-1876														
Norman Stamper	406-633-3291														

Water Treatment Plant 628-4410															
Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
HP Nuernberger	406-696-1008														
Dylan Ceaser	406-861-6620														
Josh Sawyer	406-591-3959														
Sam Waggoner	406-696-0249														
Joe Waggoner	406-633-1879														
TJ Worbel	406-861-7948														
Daniel Waggoner	406-697-7526														

CABLE TV down Tim Johnson 698-6254	
Matt Wheeler Cell# 208-1885 £	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard Cell# 860-5785 Hm 208-2356	SCHESSLER 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 406-860-7890
Advanced Pump 406-586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTRIC 406-860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)
MDT Supervisor Tom 655-7903/Kyle 446-2622	SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

Call Out - Date and Incident Location	
7-6-24 sewer backup	9-28-24 ELM LIFT PUMP FAIL
7-10-24 elm lift fail	9-29-24 ELM LIFT PUMP FAIL
8-2-24 emergency locate gas leak	10-6-24 2412 H2O SHUTOFF FIRE
8-26-24 water break trailer court	10-16-24 H2O TURNON
9-11-24 EMERGENCY LOCATE GAS LEAK	
9-15-24 h2o turn on	
9-16-24 h20 turn on	
9-18-24 sewer backup	