

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, January 25, 2022**

Members Present: Emelie Eaton Richard Klose

Others Present: Mayor Waggoner
 Michelle Mize, Ward 2b Council Member
 Bethany Langve, City Clerk/Treasurer

The meeting was called to order by the Committee Chair at 5:35 pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

There was no public in attendance

General Items –

1. Review and approved January 11, 2022, Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of January 11, 2022, Budget and Finance Committee meeting. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions – There were no purchase requisitions presented to the committee
3. Review and recommend approval to Council; claims entered through 01/21/2022. The Committee had previously reviewed the claims and check register. Richard Klose made a motion to approve the claims entered through 01/21/2022. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending 01/09/2022 totaling \$208,094.18. Richard Klose motioned to approve the payroll register for the pay period ending 01/09/2022 totaling \$208,094.18. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.

New Business – There was no new business

Unfinished Business –

5. The Committee would like to have the voting in of Committee Chair and Vice-Chair added to the next meeting agenda.
6. The Committee would like to have the claims review schedule added to the next meeting agenda.

Other Items –

7. Review Comp/OT reports for the pay period ending 01/09/2022. The Committee reviewed the 01/09/2022 Comp/Overtime reports.
8. Clerk/Treasurer Update – The Clerk/Treasurer gave a report regarding City finances.
9. Mayor Update – Mayor Waggoner had no update regarding administrative activities.

Announcements –

10. The next Budget and Finance Committee meeting will be held on February 08, 2022, at 5:30 pm.
11. Emelie will be reviewing claims for the next meeting.

Respectfully submitted,



Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.