

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, NOVEMBER 21, 2023**

A regular Council Workshop was held in Council Chambers and called to order by Council President Sparks at 6:30 p.m. on November 21, 2023.

COUNCIL MEMBERS PRESENT:

<input type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Michelle Mize	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Casey Wheeler	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Jodi Mackay

OTHERS PRESENT:

Brittney Harakal, Administrative Assistant
Michele Braukmann, Civil City Attorney
Matt Wheeler, Public Works Director

Public Input:

There were none.

General Items

1. Appointment to the Laurel Airport Authority for the Remainder of a five-year term ending June 30, 2024.

Council noted that Mr. Wise lives in Billings. They questioned if Mr. Wise was eligible to sit on this Board. It was clarified that the residency requirement for the Laurel Airport Authority is that they reside within Yellowstone County. The Civil Attorney is looking into how the two entities work together. Once she has gathered information, she will disperse it to the Council.

A Council Member noted that many people throughout the County have hangers located at the Laurel Airport.

Executive Review

2. Resolution - A Resolution Of The City Council Approving A Memorandum Of Understanding For The 2023-2026 Collective Bargaining Agreement Between The City Of Laurel And Local Union 316, American Federation Of State, County, And Municipal Employees, AFSCME Regarding Timecard Procedures And Boot Allowance.

The Public Works Director stated this MOU is to rectify errors in the CBA. This MOU is to change the language to match the practices we have already been doing. The last CBA had an MOU correcting the boot allowance to \$250. The \$200 typo remained in the contract. This MOU

rectifies that error. It was also noticed that the CBA states sick must be used in one-hour increments. Currently, the practice has been to use half-hour increments. This MOU aligns the contract language to reflect the practice that is being done.

It was questioned how many pairs of boots they receive each year. It was clarified that it is one pair of boots per employee per fiscal year. It was further clarified that these boots are their primary footwear to do their job.

It was questioned if the Union agreed to this MOU. It was clarified that the Union has already executed this MOU.

3. Ordinance No. O23-04: An Ordinance Amending Title 12, Chapters 12.18.010 And 12.18.060 Of The Laurel Municipal Code Related To Special Events Permits.

There will be a public hearing at next week's meeting.

4. Ordinance - An Ordinance Amending Title 12, Chapter 12.32.050 Of The Laurel Municipal Code Related To The City Tree Board.

There is more interest in serving on the Tree Board. We try to keep our Boards/Committees/Commissions at odd numbers as there is no tie-break mechanism within the Boards/Committees/Commissions structure. Currently, this Board has six members. They would be adding one member. There are also changes to add consistent language within our LMC.

Council Issues

The Civil Attorney, Clerk/Treasurer, and the Court Clerk will be meeting with various agencies to collect the Court receivable. They hope to be able to put together a recommendation to come before Council in the near future.

Emergency Services Committee will meet on Monday, November 27, 2023, at 6:00 p.m. in Council Chambers.

Council wished everyone a Happy Thanksgiving.

Reminder: this weekend is Small Business Saturday. Various local businesses will be participating this year.

Other Items

Attendance at Upcoming Council Meeting

All Council Members present will be in attendance at next week's meeting.

Announcements

The council workshop adjourned at 6:47 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Brittney Harakal". The signature is written in a cursive style with a large, looped initial "B".

Brittney Harakal
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.