

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, April 9, 2024**

**Members Present:** Michelle Mize, Casey Wheeler, Richard Klose, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve March 26, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of March 26, 2024. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisitions. A purchase requisition was presented to the committee for a new detective car for the Laurel Police Department. Police Chief Langve was not able to make it to the meeting. The purchase requisition is in the amount of \$55,000. Once Chief Langve is able to find a new or used car he will make the purchase. The funds will be used from his Federal Equitable Sharing account. Chief Langve told Kelly that, last year he was able to find a really nice used car from Asia Motors and is hoping to do that again.
3. Review and recommend approval to Council; claims entered through April 5, 2024. Casey Wheeler moved to approve the claims and check the register for claims entered through April 5, 2024. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
4. Review and approve Payroll Register for the pay period ending March 31, 2024, totaling \$241,155.76. Heidi Sparks motioned to approve the payroll register for the pay period ending March 31, 2024, totaling \$241,155.76. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
5. Review and approve the 2024 March Utility Billing Adjustments, Heidi Sparks moved to approve the 2024 March Utility Billing Adjustments. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

**New Business –None**

**Old Business –** Kelly stated that she ordered MICR toner ink cartridges for the printers.

**Other Items –**

1. Review Comp/OT reports for the pay period ending March 31, 2024.
2. Mayor Update – The Mayor stated that the West 12<sup>th</sup> Street Overlay project has started and should be completed in a couple of days. The Splash Park construction is underway, and they should be pouring the cement in the next week. The mayor asked Richard Klose when the installation of the new light poles at the Legion field would be installed. Richard stated that the installation for the new light poles is scheduled for May 11, 2024.
3. Clerk/Treasurer Financial Update-Kelly said the water/sewer rate study kick off meeting would be held on Thursday April 11, 2024, and following that meeting she would start sending the information to Raftelis that was requested. Kelly said that there is a lot of information requested and that will consume a lot of her time. Kelly stated that Amber would be out of the office for a couple of weeks and that she would have to cover for her as well.

**Announcements –**

4. The next Budget and Finance Committee meeting will be held on April 23, 2024, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:15 p.m.

Respectfully submitted



Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**