

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, May 14, 2024**

Members Present: Michelle Mize, Richard Klose, Heidi Sparks

Others Present: Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve April 23, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of April 23, 2024. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. There we none.
3. Review and recommend approval to Council; claims entered through May 10, 2024. Richard Klose moved to approve the claims and check the register for claims entered through May 10, 2024. Heidi Sparks seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending April 28, 2024, totaling \$247,136.42. Heidi Sparks motioned to approve the payroll register for the pay period ending April 28, 2024, totaling \$247,136.42. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
5. Review and approve the 2024 April Utility Billing Adjustments, Heidi Sparks moved to approve the 2024 April Utility Billing Adjustments. Michelle Mize seconded the motion, all in favor, motion passed 3-0.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending April 28, 2024.
2. Mayor Update – The Mayor stated the Splash Park is going to need a booster station. The water pressure is very low when the park is full, and all zones are going at one time. The new light poles for the legion stadium are being installed. There was one incident when installing. Northwestern Energy hit a main waterline, which put the Splash Park out of commission for one day.
3. Clerk/Treasurer Financial Update-Kelly said the water/sewer rate study is going well. We are hoping to have it completed within four months. There is a lot of information that is needed to make sure the study is completed accurately. Kelly is continuing to work through the budget. All department heads have turned in their portion of the budget. Budget meetings will be scheduled with the mayor in the next couple of weeks.

Announcements –

4. The next Budget and Finance Committee meeting will be held on May 28, 2024, at 5:30 pm.
5. Heidi Sparks is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Strecker". The signature is written in black ink and is positioned above the printed name and title.

Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.