

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, March 26, 2024**

Members Present: Michelle Mize, Casey Wheeler (5:50 p.m.), Richard Klose, Heidi Sparks

Others Present: Kelly Strecker, Mayor David Waggoner, JW Hopper

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve March 12, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of March 12, 2024. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. A purchase requisition was presented to the committee by Chief Hopper for a new LiteReader sign for the fire department. JW stated that this sign will be mounted on the Command 1 vehicle. He stated that this is a full message changeable sign, that the fire department can use when there is an accident or emergency. JW gave a brief demonstration about the reader sign. The cost of the new LiteReader is \$16,858.95 and would be purchased from LiteSys Inc. out of Belgrade MT. This price includes the sign and installation. Heidi Sparks moved to approve purchase requisition for the new sign. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
3. Review and recommend approval to Council; claims entered through March 22, 2024. Heidi Sparks moved to approve the claims and check the register for claims entered through March 22, 2024. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending March 17, 2024, totaling \$226,298.51. Heidi Sparks motioned to approve the payroll register for the pay period ending March 17, 2024, totaling \$226,298.51. Michelle Mize seconded the motion, all in favor, motion passed 3-0.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending March 17, 2024.
2. Mayor Update – The Mayor had nothing to report.
3. Clerk/Treasurer Financial Update-Kelly stated that the city received the \$850.00 Arbor Day Grant money, for the Tree City Grant that Michelle Mize had put in for. The HB 355 grant applications would be submitted by the end of the week and that four would be submitted. One for the 5th – 7th Ave sewer project, one for the W 12th St Overlay project, one for a new

air conditioning system in the council chambers, and one for the soffit and fascia at the library. Kelly briefly spoke about a fraudulent check that was reported to the city from a Georgia bank. The bank called to let the city know of a possible check that was written to a business that the city sent out, and was changed to an individual's name and then deposited into a personal account in Georgia. Kelly was able to get the fraudulent check stopped though the city's account. Kelly will report to the Laurel Police Department. Heidi Sparks suggested Micr ink to print checks. Kelly stated that she would check into that.

Announcements –

4. The next Budget and Finance Committee meeting will be held on April 9, 2024, at 5:30 pm.
5. Casey Wheeler is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:25 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.