



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, DECEMBER 18, 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, December 18, 2023, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair (tardy), Irv Wilke- Vice-Chair, Jodi Mackay, Emelie Eaton, John Gotschall

**Others Present:** Matt Wheeler- Public Works Director, Dennis Eaton, Jen Lorenz

**Public Input:** None

**General Items**

1. Approval of Minutes from November 20, 2023. Emelie made a motion to approve the minutes of November 20, 2023. Motion was seconded by Jodi. Motion carried 4-0 to approve the minutes.

**New Business**

2. Emergency Call Out Report- Report attached
3. KLJ Report- Report attached
  - i. 5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement-
    - o Will be moving forward this spring. This is to replace a collapsing sewer line
    - o Needs Council approval, engineering estimate is approximately \$440K
  - ii. Splash Park-
    - o Play Space has had contractor issues. Will have install completed by 4/28/24
    - o If not completed, will hold liable for damages since not completed contract
  - iii. 7<sup>th</sup> Street Reconstruction
    - o Been trying to get this completed for a few years, not sure if there will be funds to do this
    - o It's only one block, gas station is planning construction, need to determine if that will be completed as well so their construction project doesn't damage the street

**Old Business:**

**Other Items**

4. Irv made a motion to reschedule both January and February meeting to the 4<sup>th</sup> Monday, following Emergency Services at 6:45 pm. Jodi seconded. Motion carried 5-0.

**Announcements**

Next Meeting will be Monday, January 22, 2024, at 6:45pm in Council Chambers

Meeting adjourned at 6:23pm



### **Laurel Water Tank Funding Project**

**(KLJ # 2304-01608)**

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

*Current Status:*

- Task Order Signed by City on December 13<sup>th</sup>, 2023

### **5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement**

**(KLJ # 2304-01231)**

Reason for Project: Refurbishment of an 8" sewer line between 7<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and a 10" sewer line between 6<sup>th</sup> Avenue and 5<sup>th</sup> Avenue in the alley way between 1<sup>st</sup> Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

*Current Status:*

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16<sup>th</sup>, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23

### **Splash Park Installation**

**(KLJ #2204-01898)**

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.



*City of Laurel Project Status Update  
December 15<sup>th</sup>, 2023*



*Current Status:*

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5/25/23
- Preconstruction Meeting held on 9/15/2023
- Construction to start on Monday 9/18/2023
- Change order sent to Contractor on 10/30/2023
- Ultimate completion date of April 28<sup>th</sup> 2024
- Change Order sent back by Contractor on 12.05.2023
- Updated CO revised, signed by Engineer and sent back to Contractor 12.14.23

***2022 Pavement Maintenance Project (4<sup>th</sup> Street Reconstruction)***

***(KLJ #2104-00862)***

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

*Current Status:*

- Contractor began work on March 27<sup>th</sup>, 2023
- Water and Storm System in S. 4<sup>th</sup> Street to be complete week of 6/16/23
- Change Order #1, South 5<sup>th</sup> Street Waterline complete
- WCD No. 3 to resurface S. 5<sup>th</sup> Street, Woodland Ave., and Maple Ave. executed Aug. 9<sup>th</sup>, 2023
- Studer to Pave S. 5<sup>th</sup> Street from 8<sup>th</sup> Ave. to Forrest Ave. on Wednesday, 8/23/23
- S. 4<sup>th</sup> Street Paving is schedule for week of Sept. 18<sup>th</sup> – 22<sup>nd</sup>.
- Contract Sub. Completion reached Date is 10/11/23
- Final Completion date was 11/16/23
- Waiting on Redlines from Contractor for Final Acceptance

***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

*Current Status:*

- Zoning Regulations Update.



*City of Laurel Project Status Update  
December 15<sup>th</sup>, 2023*



- Draft regulations sent to City April 11<sup>th</sup>, 2023
- Zoning Map approved by Commission on August 16<sup>th</sup>, 2023
- Staff Recommendation to Zoning Commission to occur on December 20<sup>th</sup>, 2023
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16<sup>th</sup> meeting
  - Weekly meetings occurring in October.
  - KLJ updating maps as requested by City Planner
  - Planning board draft at public hearing to occur on December 20<sup>th</sup>, 2023

***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7<sup>th</sup> Street reconstruction
2. Riverfront Park walking trail – On Hold Until further notice
3. Downtown Parking Study – To progress following zoning completion
4. Overlay of 12<sup>th</sup> Street between Valley Drive and 1<sup>st</sup> Ave. Task Order sent to City.
  - a. City will put together service agreement for Harddrives to complete.
5. Bulk Water Sales Station – City identified project to occur in 2024

# Emergency Overtime Callout List

7/01/23

TO

12/31/23

Maintenance Shop-628-4773

City Dispatch 628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy															
Employee Name	Telephone	7-16	7-23	7-24	7-30	8-10	8-12	8-16	9-9	9-18	9-23	10-15	10-16	11-16	11-18	12-11
Brian Kline	794-8552	NA1	NA1	NA1	na1	NA1	NA1	NA1	NA1							
Kevin Budge	[REDACTED]	X	X	X	X	X	X	X	X	X	X					
Jay Hatton	406-850-7525								na2							
Keith Guy	[REDACTED]								NA3							
Wade Spalinger	[REDACTED]								na4							
Brandon Gonzales	[REDACTED]								na5							
Aaron Fox	[REDACTED]								6							
Troy Clifton	406-859								y8							
Joel Barnhardt	406-408								7							
Justin Baker	[REDACTED]	1	4	3	1	Y4	3	2	1							
Kevin Hoffman	[REDACTED]	4	3	Y4	2	1	Y4	Y4	3							
Daniel Nauman	406-8	2	1	NA1	Y3	2	1	1	Y4							
Tom Burwell	406-8	3	2	NA2	Y4	3	2	Y3	2							

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

## Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone	6/2														
Thomas Henry	[REDACTED]	NA2														
Cindy Caswell	[REDACTED]	NA3														
Corey Nicholson	[REDACTED]	NA4														
Norman Stamper	[REDACTED]	Y1														

## Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone															
HP Nuernberger	[REDACTED]															
Dylan Ceaser	[REDACTED]															
Josh Sawyer	[REDACTED]															
Sam Waggoner	[REDACTED]															
Joe Waggoner	[REDACTED]															
TJ Worbel	406-79															
Daniel Waggoner	[REDACTED]															

CABLE TV down Tim Johnson 698-6254

<b>Matt Wheeler</b> Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
<b>Kurt Markegard</b> Cell# 860-5785 Hm 208-2356	SCHESSLER 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 860-7890
Advanced Pump 586-1700	Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097
GORDAN ACE ELECTF RIC 860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

### Call Out - Date and Incident Location

9/9 H2O SHUTOFF 11TH AVE	
9/18 ELM LIFT PUMP FAIL	
9/23 ELM LIFT ALARM	
10/15 ELM LIFT ALARM	
10/16 H2O SHUTOFF MISTAKE	
11/16 H2O TURN ON	
11/18 SEWER BACKUP 610 COTTONWOOD	
12/11 EMERGENCY LOCATE 113 WEST MAIN	