

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, February 13, 2024**

**Members Present:** Michelle Mize, Casey Wheeler, Richard Klose

**Others Present:** Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve January 23, 2024, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of January 23, 2024. Casey Wheeler seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through February 09, 2024. Casey Wheeler moved to approve the claims and check the register for claims entered through February 09, 2024. Michelle Mize seconded the motion, all in favor, motion passed 3-0.
4. Review and approve Payroll Register for the pay period ending January 21, 2024, totaling \$227,721.63. Michelle Mize motioned to approve the payroll register for the pay period ending January 21, 2024, totaling \$227,721.63. Casey Wheeler seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending February 04, 2024, totaling \$237,276.35. Michelle Mize motioned to approve the payroll register for the pay period ending February 04, 2024, totaling \$237,276.35. Casey Wheeler seconded the motion, all in favor, motion passed 3-0.
6. Review and approve the 2024 January Utility Billing Adjustments, Michelle Mize moved to approve the 2024 January Utility Billing Adjustments. Casey Wheeler seconded the motion, all in favor, motion passed 3-0.
7. Review and approve the December 2023 monthly financial statement. Michelle Mize moved to approve the December 2023 monthly financial statement. Casey Wheeler seconded the motion, all in favor, motion passed 3-0.

**New Business –None**

**Old Business – None**

**Other Items –**

1. Review Comp/OT reports for the pay period ending January 21, 2024.
2. Review Comp/OT reports for the pay period ending February 4, 2024.
3. Mayor Update – The Mayor stated that the contractor for the Splash Park will be here the first week of March.
4. Clerk/Treasurer Financial Update-Kelly said that she has been working on the bus transit reports and grant. She stated that there are several things that need to be completed for the grant process. She noted that the council will be seeing the contract and coordination plan at council tonight.
5. Update claim review schedule for upcoming meetings. March 12-Richard Klose, March 26-Heidi Sparks, April 9-Casey Wheeler, April 23-Michele Mize, May 14-Richard Klose, May 28-Heidi Sparks, June 11-Casey Wheeler, June 25-Michelle Mize.

**Announcements –**

6. The next Budget and Finance Committee meeting will be held on February 27, 2024, at 5:30 pm.
7. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:15 p.m.

Respectfully submitted,



Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**