



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, AUGUST 21 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, August 21, 2023, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Emelie Eaton

Others Present: Matt Wheeler- Public Works Director, Ryan Welch- KLJ, Dennis Eaton, Patty Smith, Michelle Mize, Jake and Kelsey Horgart, Darrel Wacker, Laura and Andrew Molodecki

Public Input: None

General Items

1. Approval of Minutes from July 17, 2023- no quorum

New Business

2. Emergency Call Out Report- Report attached
 - i. Matt stated not many ER Call Outs, but most of the calls are related to water shut offs or turn ons and calls for the Elm lift station. The Elm Lift station should not be an issue going forward, as there has been new electrical put in the station.
3. KLJ Report- Report attached
 - i. Splash Park- Contractor is set to start end of August and will take approximately 4-6 weeks to complete. Anticipated to be completed in October
 - ii. WTP Lift Well Replacement- Substantial completion was achieved on 6/19/23. Contractor went into bankruptcy and was not able to reach final completion. This is causing liquidated damages for the city and is being taken off the final bill.
 - iii. 4th Street Reconstruction- S 5th St will be paved from 8th to Forrest and will be paved this week on Wed, Aug 23rd. Harddrive is the company doing the paving of S 4th and
 - o Dennis Eaton- will this be a one way or have speed bumps?
 - o Ryan stated speed bumps and one ways were discussed at the public meetings prior to project starting and design, but did not make the final design
 1. Darrel Wacker voiced concerns on traffic and speeding without speed bumps.
Another option that was discussed was turning 4th into a one way and not allowing right hand turns from the overpass on 8th
 - o Jake and Kelsey Horgart voiced concerns with just having stop signs as they have had 3 vehicles hit on that corner, 2 of which were totaled
 - o Ryan stated stop signs will be installed on S 4th once construction is completed
 - o Irv circled back to the police patrol on traffic and mentioned the increase in patrols during the turnaround on the southside
 - o Matt stated he would bring options to the City Council Workshop regarding additional stop signs and/or speed bumps or tables
 1. This will include cost and location and number- mixture of both
 - o Ryan mentioned that during the design phase Chief Langve stated patrols would be increased in the area due to the new road and the ability for speeding
 - o Kelsey Horgart asked about the standing water on the corner of S 4th and Yellowstone
 1. Ryan stated once the construction is done that the water will drain into the inlet at that corner

- Patty Smith asked about the drainage on 4th and Maple- concerns that once this is done the water won't drain, also concerned about the value of her property and the tax assessments- wants the city to help her petition the state for a reevaluation of her property
- Question raised on when the city will look at coming back to the other streets, specifically Maple and Woodland, to pave
 1. Matt stated these projects will be planned based on available funds in coming years
- Any underground sprinklers that had to be disturbed for construction will be reinstalled, and grass that was disturbed will be reseeded

Old Business:

Other Items

4. Michelle Mize brought a Constituent Concern- Corner of 6th and Idaho, this is the only uncontrolled intersection on this street. Matt stated he can ask the mayor for approval.

Announcements

Next Meeting will be Monday, September 18, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 7:15pm

Emergency Overtime Callout List

7/01/23

TO

12/31/23

Maintenance Shop-628-4773

City Dispatch 628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy															
Employee Name	Telephone	7-16	7-23	7-24	7-30	8-10	8-12	8-16								
Fran Schweigert	200-8250	X	X	X	X	X	X	X	X	X	X	X				
Brian Kline	794-8200	NA1	NA1	NA1	na1	NA1	NA1	NA1								
Kevin Budge	850-5224	X	X	X	X	X	X	X	X	X	X	X				
Justin Baker	324-0000	Y12	11	10	na10	9	8	Y12								
Jay Hatton	800-4305	2	NA2	NA2	na2	NA2	NA2	NA2								
Kevin Hoffman	864-7460	3	Y12	11	na11	10	9	8								
Keith Guy	850-5464	4	3	NA3	na3	NA3	NA3	NA3								
Wade Spalinger	580-4084	5	4	NA4	na4	NA4	NA4	NA4								
Daniel Nauman	400-520-1000	6	5	NA5	na5	NA6	NA6	NA6								
Brandon Gonzales	670-0224	7	6	NA6	na6	5	NA5	NA5								
Tom Burwell	400-520-1000	8	7	Y12	y12	11	10	9								
Aaron Fox	406-604-7456	9	8	7	na7	Y12	11	10								
Troy Clifton	406-704-7000	10	9	8	na8	7	NA7	NA7								
Joel Barnhardt	400-520-1000	11	10	9	na9	8	Y12	11								

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474

Autodailer- 628-4866

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone	6/2														
Thomas Henry	855-0824	NA2														
Cindy Caswell	504-0040	NA3														
Corey Nicholson	254-4076	NA4														
Norman Stamper	622-2204	Y1														

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding															
Employee	Telephone															
HP Nuernberger	600-4000															
Dylan Ceaser	864-6620															
Josh Sawyer	504-2050															
Sam Waggoner	600-0240															
Joe Waggoner	400-820-0000															
TJ Worbel	406-864-7048															
Daniel Waggoner	406-607-7500															

CABLE TV down Tim Johnson 698-6254

Matt Wheeler Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)
Kurt Markegard Cell# 860-5785 Hm 208-2356	SCHessler 628-4221 HESTON 281-0811
	NW ENERGY 1-800-896-7862 LUMPY 860-7890
Advanced Pump 586-1700	Century Link 1-800-573-1311 Shop 628-7707Jeff 694-9097
GORDAN ACE ELECTF RIC 860-5464	NorthwestPipe 252-0142 - Larry E. 656-2856
MDU 1-800-638-3278 / MDT 252-4138	Pace Construction 252-5559 (sewer backups)

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080

Call Out - Date and Incident Location

1/27 Sewer back up City hall 730pm	4/17 413 BIRCH H2O TURN ON	6/21 2043 Atchison H2O turn on
2/23 H2O SHUTOFF 1248 BEARTOOTH	4/17 2 H2O TURNS	7/16 DIG OUT BOAT RAMP
2/23 H2O SHUTOFF 501 BIRCH	5/13 H2O CURB BOX WEST AVE	7/23 H2O LEAK ALDER
2/25 H2O SHUTOFF 501 BIRCH	5/16 H2O BREAK WOODLAND	7/24 ELM LIFT TEMP ALARM
2/26 W MRYLAND H2O BOOSTER FAIL	5/20 H2O BREAK NW MARYLAND	7/30 elm lift problem
501 ALDER PLUGGED METER	6/3 ALL LIFT STATION PROBLEMS	8/10 H2O SHUTOFF ACTISON
3/28 Sewer backup 615 Hazel	6/12 H2O PROBLEM E MARYLAND	8/12 H2O SHUTOFF DATE
4-15 H2O BREAK 407 8TH AVE CURBBOX	6/13 H2O SHUTOFF 1110 MARYLAND	8/16 H2O TURN ON MISTAKE



City of Laurel Project Status Update
August 21, 2023



Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- DPHHS Approved Permit on 5/25/23
- Contractor is expected to start 8/28/23

2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Contractor began work on March 27th, 2023
- Water and Storm System in S. 4th Street to be complete week of 6/16/23
- Change Order #1, South 5th Street Waterline complete
- WCD No. 3 to resurface S. 5th Street, Woodland Ave., and Maple Ave. executed Aug. 9th, 2023
- Studer to Pave S. 5th Street from 8th Ave. to Forrest Ave. on Wednesday, 8/23/23
- S. 4th Street Paving is schedule for week of Sept. 18th – 22nd.
- Contract Sub. Completion Date is 10/7/23
- Contract Final Completion Date is 11/6/23

WTP Lift Well Replacement (KLJ #2004-01487)

Reason for Project: To replace a lift well at the Laurel Water Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the lift well at the City of Laurel Water Treatment Plant.

Current Status:

- Construction has been ongoing since January.



City of Laurel Project Status Update

August 21, 2023



- Change Order was issued due to inaccurate “As Built” Drawings that caused Contractor to relocate their shoring system to make piping connections.
- Transfer over to new Lift well to occur week of 6/19/23
- Substantial Completion achieved on 6/19/2023
- Notified on 8/14/23 that KLE would not be finishing
- Bonding company has hired Cop to complete punch list items.
- LD’s for Final Completion have been accruing since 7/19/2023

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Public Hearing to occur in October, 2023
- Downtown Parking Study. – On hold per City Instructions
- City-County Grown Policy Update was requested at the August 16th meeting

Laurel Capital Improvement Plan (KLJ # 2104-00649)

Reason for Project: KLJ has been retained by the City of Laurel to develop a 5-year Capital Improvement Plan (CIP).

Project Scope: The CIP is primarily a planning tool for annual budgeting to assist Departments and the Governing Body establish project priorities and funding.

Current Status:

- Meeting held with City staff on April 11th, to update projects and costs
- Finalized CIP sent to City on 6/9/23
- Presented to City Council 6/20/23
- CIP Accepted by Council 6/27/23

Other Notes and Information



City of Laurel Project Status Update
August 21, 2023



Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction
2. Riverfront Park walking trail
3. Reconstruction of 12th Street between Valley Drive and 1st Ave.
4. Sewerline in Alley between 1st and Main St. Replacement