

**MINUTES
CITY OF LAUREL
CITY COUNCIL WORKSHOP
TUESDAY, OCTOBER 01, 2019**

A Council Workshop was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:30 p.m. on October 1, 2019.

COUNCIL MEMBERS PRESENT:

<input type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Bruce McGee	<input checked="" type="checkbox"/> Richard Herr
<input type="checkbox"/> Scot Stokes	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Bill Mountsier

OTHERS PRESENT:

Bethany Langve, Clerk/Treasurer
Nick Altonaga, City Planner
Brent Peters, Fire Chief
Kurt Markegard, Public Works Director

Public Input:

There was none.

General Items

1. Presentation by Lynnadele Nielsen and Sally Ellestad with JustServe.

JustServe is a website that connects volunteers to various organizations that have volunteer work. An organization puts in what they need volunteers for, including dates and times. If someone wants to volunteer, they can use this website to find organizations that need volunteers that meet their skill set and time constraints. Volunteers are not able to handle cash.

2. Re-appointment of Duane Rehling to the Laurel Volunteer Fire Department.

Brent Peters, Fire Chief, briefly introduced Duane to Council.

Executive Review

3. Resolution-Approving A Task Order Authorizing Kadrmas, Lee & Jackson, INC. For Services Including Site Survey, Engineering And Design Services Related To Previously Authorized Work Toward The Creation Of A Campground Within Riverside Park.

Kurt Markegard, Public Works Director, stated this is a follow up to the Task Order Council saw last Council cycle. This is the task order with KLJ to do the engineering work on the Riverside Park Campground. Last week's task order was with the DOJ to

enter into a contract with KLJ to do the engineering. Park Board will assist in the design of this project in accordance with the Riverside Park Master Plan. There are two pipelines that the City cannot cover with any structures. Should have a design put together in December or January and be ready for bid this spring.

Council noted that Riverside Park is a diamond in the rough and is excited to see work being done in the park.

4. Resolution - A Resolution Of The City Council Authorizing The Mayor To Sign A Contract With Castlerock Excavating, Inc. For Hydrant Removal and Replacement For The City Of Laurel.

Kurt Markegard, Public Works Director, stated that recently a fire hydrant was damaged on the corner of Colorado Avenue and E Main. A semi hit it while trying to make the corner. The Police were able to identify who hit the fire hydrant. The Clerk/Treasurer is working with MMIA to determine who will pay for this repair. However, we need to get this fire hydrant back online. Permits have been obtained as crews will need to work in the States right of way. Given the time constraints and the need to fix the asphalt when done, Castlerock Excavation needs to be contracted out to get this job done. This fire hydrant was from 1964 and obsolete. The City needs to have fire suppression back online.

5. Resolution - Approving a Contract Between The City Of Laurel And Star Service, Inc. For The Replacement Of Screw Pump "A" At The Wastewater Treatment Plant.

Kurt Markegard, Public Works Director, stated that this screw was updated in 1986. The shaft is bent, making for its exchange to be more difficult. This resolution is for the labor associated with its replacement. The contractor tried to fix it, but that fix came undone. This screw has been out of service for eight weeks now. It will be out of service for a few more to get the new one installed. Having Staff stay to monitor the pumps. A crane will need to be brought in to replace the screw. The screws cannot be replaced in subfreezing temperatures, so we need to move on with this project. The other screw presses will be addressed at a later time.

6. Resolution – A Resolution Accepting Easement Agreement from Diefenderfer Family Trust

Kurt Markegard, Public Works Director, stated last week, the Diefenderfer Family asked for a variance to put in their new building. This easement is to allow for public water and sewer to be placed on private property. It will benefit the City in this area. The Council needs to approve this easement to get this infrastructure in. They are putting in about 79k worth of improvements. There will also be a public fire hydrant there.

It was questioned if there were any reason this would not be in the City's best interest. It was clarified this infrastructure would be public. The City does not want a public road

over this infrastructure with all the equipment that will be moved around. They will maintain this road. It will also be gravel, so if the infrastructure needs to be repaired, there is not asphalt repair needed. Same as what happened with Walmart. We are hoping to build another 10 in mainline further away from the refinery one day. If something should happen to the original mainline, there is a backup.

7. Resolution - A Resolution Resetting The December 24, 2019, City Council Meeting To December 23, 2019.

This resolution is to move the City Council meeting from December 24th, Christmas Eve, to the previous day, December 23, 2019. Budget/Finance would also move their meeting to the 23rd.

Council Issues

Other Items

Last week during Council, there was discussion regarding the Street Maintenance Program resolution. There were questions after the meeting as to why the Mayor did not answer those questions. After public comment, he clarified that Council discussion is to discuss any new information before voting on the item. Council Members can speak twice on during this time.

Review of Draft Council Agendas

8. Review Draft Council Agenda of October 8, 2019.
The Clerk/Treasurer noted a typo on the payroll figure. That will be fixed for next week's meeting.

Attendance at Upcoming Council Meeting

Council Member Herr will be absent from next week's meeting.

Announcements

Mayor Nelson recognized the Employees and Volunteers for their service.

A Council Member questioned why there was a Council meeting the fourth week of the month. It was clarified that after the recent swap in Workshop/Council weeks. Council no longer takes the fourth week off in a five-week month, but rather the fifth week. This is why the December 24th meeting needs to be moved to the 23rd.

There will be a ceremony tomorrow at noon for the unattended veterans at the cemetery.

The council workshop adjourned at 7:29 p.m.

Respectfully submitted,


Brittney Moorman
Administrative Assistant

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.