

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, September 23, 2025**

Members' Present: Michelle Mize, Casey Wheeler, Heidi Sparks, Richard Klose

Others Present: Kelly Strecker, David Waggoner, Matt Wheeler, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:35 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve September 9, 2025, Budget and Finance Committee meeting minutes. Casey Wheeler moved to approve the minutes of September 9, 2025. Michelle Mize seconded the motion. With no objection, the minutes of September 9, 2025, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Matt Wheeler presented a purchase requisition for repairs on one of the roll off trucks. He stated that the transmission was out. The city has taken the truck into Inland Truck Service for an estimate. Without fully digging into the repairs that are needed, they gave the city a quote on a new transmission. The truck repairs were estimated at \$25,471.36. Matt stated that this would be the worst-case scenario as some of the estimated repairs may not need to happen. Heidi Sparks moved to approve the purchase requisition for transmission repair to the roll off truck. Casey Wheeler seconded the motion. With no objection, the purchase requisition was approved. There was no public comment. Kelly presented a purchase requisition for 10 sets of bunker gear for the fire department, as Chief Hopper could not be present at the meeting. Kelly stated that this is an annual purchase and a few of these sets that they are wanting to purchase are for a few of the newer fireman. A list of names as to whom the gear will go to are listed on the purchase requisition. The cost of the new gear is \$45,200.00 with each set being approximately \$4,500.00. Michelle Mize motioned to approve the purchase requisition for new bunker gear. Heidi Sparks seconded the motion. With no objection, the purchase requisition for the new bunker gear was approved.
The other purchase requisition that Kelly presented on behalf of the Fire Chief was for new lockers for the fire gear. Kelly stated and presented pictures to the committee that the old racks are breaking and falling off the wall. These new lockers will be sturdier, movable and easier to maintain. Kelly presented a picture as to what the new lockers will look like. The Fire Chief obtained three quotes, with the lowest one coming in from Gear Grid at \$18,848.00, which includes shipping. Michelle Mize motioned to approve the purchase requisition for new lockers for the fire department. Heidi Sparks seconded the motion. With no objection, the purchase requisition for the new locker's was approved.
3. Review and recommend approval to Council; claims entered through September 19, 2025. Heidi Sparks moved to approve the claims and check register for claims entered through September 19, 2025. Michelle Mize seconded the motion. With no objection, the claims and check register of September 19, 2025, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending September 14, 2025, totaling \$264,949.22. Heidi Sparks motioned to approve the payroll register for the pay period ending September 14, 2025, totaling \$264,949.22. Michelle Mize seconded the motion. With no objection, the payroll register for September 14, 2025, was approved. There was no public comment.
5. Review and approve July 2025 monthly financial statement. Heidi Sparks motioned to approve the July 2025 monthly financial statement. Michelle Mize seconded the motion. With no objection, the July 2025 monthly financial statement was approved. There was no public comment.

6. Review and approve August 2025 monthly financial statement. Heidi Sparks motioned to approve the August 2025 monthly financial statement. Michelle Mize seconded the motion. With no objection, the August 2025 monthly financial statement was approved. There was no public comment.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending September 14, 2025.
2. Mayor Update – The mayor stated that the Southside Paving project has begun and should be completed in a couple of weeks. He also said that the Splash Park will remain open as long as the weather is nice, and people continue to use it.
3. Clerk/Treasurer Financial Update-Kelly said that the auditors were here all last week, helping with closing out fiscal year 2024-2025. Kelly gave a brief discussion regarding the library mills and the library cash account. Kelly stated that she has had conversation with Nancy, the Library Director and is planning on having a discussion with the Library Board at the next meeting in October.

Announcements –

1. The next Budget and Finance Committee meeting will be held on October 14, 2025, at 5:30 pm.
2. Casey Wheeler is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:22 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.