

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, January 11, 2022**

Members Present: Emelie Eaton Richard Klose

Others Present: Mayor Waggoner (via phone)
 Michelle Mize, Ward 2b Council Member
 Heidi Sparks, Ward 1a Council Member
 Bethany Langve, City Clerk/Treasurer

The meeting was called to order by the Committee Chair at 5:35 pm.

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

There was no public in attendance

General Items –

1. Review and approve the December 28, 2021, Budget and Finance Committee meeting minutes. Richard Klose moved to approve the minutes of the December 28, 2021, Budget and Finance Committee meeting. Emelie Eaton seconded the motion, all in favor, motion passed 3-0.
2. Review and approve purchase requisitions – There were no purchase requisitions presented to the committee
3. Review and approve the December 2021 Utility Billing Adjustments – Emelie Eaton made a motion to approve the December 2021 Utility Billing Adjustments. Richard Klose seconded the motion, all in favor, motion passed 3-0.
4. Review and recommend approval to Council; claims entered through 01/07/2022. The Committee had previously reviewed the claims and check register. Emelie Eaton made a motion to approve the claims entered through 01/07/2022. Richard Klose seconded the motion, all in favor, motion passed 3-0.
5. Review and approve Payroll Register for the pay period ending 12/26/2021 totaling \$175,231.78. Emelie Eaton motioned to approve the payroll register for the pay period ending 12/26/2022 totaling \$175,231.78. Richard Klose seconded the motion, all in favor, motion passed 3-0.

New Business – There was no new business

Unfinished Business – There was no unfinished business

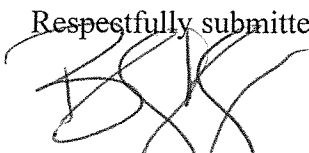
Other Items –

6. Review Comp/OT reports for the pay period ending 12/26/2021. The Committee reviewed the 12/26/2021 Comp/Overtime reports.
7. Clerk/Treasurer Update – The Clerk/Treasurer had no update regarding financial matters.
8. Mayor Update – Mayor Waggoner had no update regarding administrative activities.

Announcements –

9. The next Budget and Finance Committee meeting will be held on January 25, 2022, at 5:30 pm.
10. Richard Klose will be reviewing claims for the next meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bethany Langve', written over the text 'Respectfully submitted,'.

Bethany Langve
Clerk/Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.