



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, APRIL 17, 2023**

The Public Works Committee meeting was called to order at 6:00pm on Monday, April 17, 2023, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Irv Wilke- Vice-Chair, Jodi Mackay, Emelie Eaton, Aron Kostelecky

Others Present: Matt Wheeler, Public Works Director

Public Input: None

General Items

1. Approval of Minutes from January 30, 2023. Irv Wilke made a motion to approve the minutes of January 30, 2023. Motion was seconded by Emelie Eaton. Motion carried 5-0 to approve the minutes.
2. Approval of Minutes from March 20, 2023. Irv Wilke made a motion to approve the minutes of March 20, 2023. Motion was seconded by Aron Kostelecky. Motion carried 6-0 to approve the minutes.

New Business

3. Emergency Call Out Report- Report attached
 - Items to note:
 - Not many call outs this past month
4. KLJ Report- Report attached
 - Items to note:
 - Splash Park- both phases are now moving ahead, some outstanding donations still waiting to receive, but most of the money is in place for the full project. Sun cover from the pool is still in near-new condition and the city will put up once the splash park is up and running. Laurel Dodgers will be renting the former pool building. Emelie asked if the Splash Park will be closed during lightning storms- this needs to be vetted still
 - 4th Street Reconstruction- Water Main was in Russell Park but was not on any of the maps, this was broken during the dig out of Russell Park- change out will be presented to Council at tomorrow's workshop to have this replaced and put down 5th where it should have been according to maps.
 - WTP Lift Well Replacement- This project is getting pushed to get completed due to needing to be completed before high water due to amount of mud that comes into the plant. Power pole that was in the way was relocated on Friday, but this resulted in the power being cut to Riverside Park

Old Business:

Other Items

5. Aron- Foundation has several large potholes, who's responsible for the maintenance of this street, city or county? Matt stated this was county up until recently and is now city. This was never designed as a city road, best option may be to take it back to gravel to help with maintenance. Matt will send city staff out to take a look at and determine best course of action.

6. Emelie- Barnhart Rd needs to be have lights since there is more pedestrian traffic, since the hotel went in. There are more people walking to Walmart on that road. Matt stated this actually came up in another committee today (LURA) and they are looking at using TIF funds to add lighting to that road.

Announcements

Next Meeting will be Monday, May 15, 2023, at 6:00pm in Council Chambers

Meeting adjourned at 6:45pm

Emergency Overtime Callout List**1/1/2023****TO****6/30/23****Maintenance Shop-628-4773****City Dispatch 628-8737**

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy														
Employee Name	Telephone	1/27	2/23	2/23	2/25	2/26	3-1	3/28	4/15						
Dave Saylor		N12	11	10	8	7	6	NA6	NA6						
Fran Schweigert		X	X	X	X	X	X	X	X						
Brian Kline		NA1	NA1	NA1	NA1	NA1	NA1	NA1	NA1						
Kevin Budge		X	X	X	X	X	X	X	X						
Justin Baker	324-6208	Y10	9	8	NA7	Y13	12	Y12	Y13						
Jay Hatton	866-2525	N13	12	11	9	8	7	NA7	NA7						
Kevin Hoffman		Y11	10	9	Y13	12	11	NA11	NA9						
Keith Guy	866-2525	2	Y13	12	10	9	8	NA8	NA8						
Wade Spalinger	406-2543	3	2	NA2	NA2	NA2	NA2	NA2	NA2						
Daniel Nauman	406-2543	4	3	NA3	NA3	NA3	NA3	NA3	NA3						
Brandon Gonzales	406-2543	5	4	Y13	11	10	9	NA9	Y11						
Tom Burwell	406-2543	6	5	4	NA4	NA4	Y13	Y13	NA10						
Aaron Fox	406-2543	7	6	5	Y12	11	10	NA10	Y12						
Troy Clifton	406-2543	8	7	6	NA5	NA5	4	NA4	NA4						
Joel Barnhardt	406-2543	9	8	7	NA6	NA6	5	NA5	NA5						

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

Wastewater Treatment Plant-628-6474**Autodailer- 628-4866**

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
Thomas Henry															
Cindy Caswell															
Corey Nicholson															
Norman Stamper															

Water Treatment Plant 628-4410

Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding														
Employee	Telephone														
HP Nuernberger															
Dylan Ceaser															
Josh Sawyer															
Sam Waggoner															
Joe Waggoner	406-2579														
TJ Worbel															
Daniel Waggoner															

CABLE TV down Tim Johnson 698-6254

Matt Wheeler	Cell# 208-1885	One Call Locate - 1-800-424-5555 (City Job # 25663)													
Kurt Markegard	Cell# 860-5785 Hm 208-2356	SCHLESSER 628-4221 HESTON 281-0811													
		NW ENERGY 1-800-896-7862 LUMPY 860-7890													
Advanced Pump 586-1700		Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097													
GORDAN ACE ELECTRIC 860-5464		NorthwestPipe 252-0142 - Larry E. 656-2856													
MDU 1-800-638-3278 / MDT 252-4138		Pace Construction 252-5559 (sewer backups)													

MDT Supervisor Tom 655-7903/Kyle 446-2622

SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080**Call Out - Date and Incident Location**

1/27 Sewer back up City hall 730pm		
2/23 H2O SHUTOFF 1248 BEARTOOTH		
2/23 H2O SHUTOFF 501 BIRCH		
2/25 H2O SHUTOFF 501 BIRCH		
2/26 W MRYLAND H2O BOOSTER FAIL		
501 ALDER PLUGGED METER		
3/28 Sewer backup 615 Hazel		
4-15 H2O BREAK 407 8TH AVE CURBBOX		



City of Laurel Project Status Update
April 17, 2023



Splash Park Installation

(KLJ #2204-01898)

Reason for Project: To Replace the existing pool with a splash pad recreation area.

Project Scope: To Construct a splash Pad at the site of the existing City pool.

Current Status:

- Work Order Signed by City in January 2023
- Playspace Designs is finalizing the final plans
- Construction is expected to begin at the end of May

2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Contractor began work on March 27th, 2023
- Storm system is progressing from the detention area north.
- Water installation began at intersection of South 1st Ave. and South 4th Street and heading west.
- Change order #1 (installation of water main on South 5th Street between Cedar Ave. and Maple Ave.) has been submitted to City for approval on April 14, 2023

Water System PER (KLJ #2104-00147)

Reason for Project: To update the Preliminary Engineering Report that was completed in April 2014 with the most current information.

Project Scope: To Update the existing computer model for the water distribution system; Review pressure zone, tank and booster station alternatives; Analyze up to 3 different sites for a new water tank and explore funding alternative for all potential projects.

Current Status:

- Final PER complete; Has been posted to the City Webskite



City of Laurel Project Status Update April 17, 2023



- Being Presented to City Council at May 2nd, 2023 Workshop
- To be Voted on May 9th meeting.

Southside Stormwater Study (KLJ #2004-01470)

Reason for Project: Analyze Laurels South side to determine needed improvements for stormwater.

Project Scope: : To complete a stormwater master plan for the areas south of the train tracks and west of Highway 212.

Current Status:

- Completed, need to discuss next steps in resolving outfall.

WTP Lift Well Replacement (KLJ #2004-01487)

Reason for Project: To replace a lift well at the Laurel Water Treatment Plant.

Project Scope: Reconstruction and rehabilitation of the lift well at the City of Laurel Water Treatment Plant.

Current Status:

- Construction has been ongoing since January.
- Change Order was issued due to inaccurate "As Built" Drawings that caused Contractor to relocate their shoring system to make piping connections.
- Power Pole that was in the way of construction was relocated on Friday April 14, 2023
- Contractor is undergoing staffing difficulties and they have been notified to updated their schedule.

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning fCommission on April 19th, 2023
- Planning Jurisdiction Issues moving forward.
- Downtown Parking Study. – On hold per City Instructions



City of Laurel Project Status Update April 17, 2023



Laurel Capital Improvement Plan (KLJ # 2104-00649)

Reason for Project: KLJ has been retained by the City of Laurel to develop a 5-year Capital Improvement Plan (CIP).

Project Scope: The CIP is primarily a planning tool for annual budgeting to assist Departments and the Governing Body establish project priorities and funding.

Current Status:

- *Meeting held with City staff on April 11th, to update projects and costs*
- *Final CIP will be completed this week and submitted to City.*
- *The document will be presented to a City Council at Work Session*
- *A Public Hearing before the City Council needs to be scheduled.*

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet bi-weekly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

1. 7th Street reconstruction
2. Riverfront Park walking trail
3. Updates to Subdivision Regulations – Post 2023 Legislation
4. Reconstruction of 12th Street between Valley Drive and 1st Ave.
5. Sewerline Replacement