



**MINUTES
CITY OF LAUREL
PUBLIC WORKS COMMITTEE
MONDAY, JULY 15, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, July 15, 2024, by Committee Chair, Heidi Sparks.

Members Present: Heidi Sparks- Chair, Jodi Mackay- Vice-Chair, Irv Wilke, Jessica Banks, Shawn Mullaney, Dennis Eaton

Others Present: Matt Wheeler- Public Works Director

Public Input:

General Items:

1. Approval of Minutes from June 17, 2024. Irv made a motion to approve the minutes of June 17, 2024. Motion was seconded by Jodi. Motion carried 6-0 to approve the minutes.
2. Emergency Call Out Report- Report attached
 - i. Call out list starts over in January and July, which is why this month looks pretty empty
3. KLJ Report- Report attached
 - i. Pavement Maintenance on S 4th
 - o Reaching warranty so trying to get everything wrapped up. Reseeded Russell Park
 - ii. Laurel Water Tank Funding
 - o KLJ grant writer, Becky, is working on grant for planning portion. She is pretty confident that we will get this, and this grant will pay for the majority of the planning will be roughly \$1 million in planning.
 - o Dennis asked about paying for the grant writer. Matt explained this is a flat fee.
 - o Jodi asked about progress on the grant writing, since there have not been many updates since the grant writer was approved. Matt will ask Becky to either attend the next Public Works meeting or provide detailed updates in the next KLJ report.
 - o Dennis asked about the PER for the water tank, and Matt explained that will be part of the planning.
 - iii. 5th to 7th Sewer Line
 - o Construction Company hit the water line over the weekend. The construction company fixed the issue under the supervision of the City.
 - o Also asked KLJ about the house the routinely floods, to try to resolve the issue as part of the project. KLJ came in with an estimate of roughly \$50,000. Matt declined adding this to the project and the City will fix the issue once the project has been completed.
 - iv. Love's
 - o Not a lot of progress
 - v. Mogan School
 - o Working on plan for the water lines
 - vi. Lance Hull Annexation
 - o City has not accepted the street yet, and is waiting for this to be completed before accepting. Working on issues with flooding before City takes ownership of the road.
 - vii. Bulk Water Station
 - o Has been pushed to a 2025 project due to cost of inputting this station

New Business:

Old Business:

Other Items:

4. Jodi asked about the park where the Dodgers play. Matt stated that this is City property that the Dodgers lease. Jodi asked about the High School team. Matt stated the Dodgers are not allowed to sub-lease the property per their lease agreement with the City. The school has not approached the City regarding using this space for the high school team.

5. Lead line project- City is now going door to door to those households that did not respond to the letter that went out. Also going through work orders with the City, to determine if lead lines are in the home. This will allow the City to not have to go to the home. If people do not answer the door, they are leaving fliers on the door to get them to complete. Ad was also in the Outlook letting residents know the City will be out asking about the water lines. Dennis stated this is a nationwide mandate, not something unique to state. Matt stated the City has cut contact with 120 Water, which besides the information provided to the City, they did not complete any work for the City.

6. Jodi asked how 4th of July was for the Public Works department. Matt stated the department has it down to a science. It is 1 day to set out the extra cans and get things set up. And 1 day for tear down.

Announcements

Next Meeting will be Monday, August 19, 2024, at 6:00pm in Council Chambers

Meeting adjourned at 6:39pm



2022 Pavement Maintenance Project (4th Street Reconstruction)

(KLJ #2104-00862)

Reason for Project: To provide yearly maintenance and improvements to the City of Laurel Roads Network.

Project Scope: Miscellaneous annual pavement maintenance design, bidding and construction in locations throughout the City of laurel

Current Status:

- Substantial Completion reached Date is 10/11/23
- Final Completion date was 11/16/23
- Closeout/Reconciliation Change Order approved by Council on 1/9/24
- Warranty walkthrough of Russell Park retention area on Friday 5/3/24
- Contractor recommended giving it another month of growth prior to reseeding.
- Contractor reseeded the park the week of 6/27/24
- Warranty Walkthrough to occur in October of 2024

Laurel Water Tank Funding Project

(KLJ # 2304-01608)

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

Current Status:

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal uploaded to EDA on 7.11.24.
- Review committee to meet the week of 7/22/24



5th to 7th Sewer Line Replacement

(KLJ # 2304-01231)

Reason for Project: Refurbishment of an 8" sewer line between 7th Avenue and 6th Avenue and a 10" sewer line between 6th Avenue and 5th Avenue in the alley way between 1st Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

Current Status:

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16th, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24
- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Project awarded to Western Municipal Construction
- Construction started on June 10th 2024
- Sewer Line fully installed and accepted on 7/10/24
- Change Order Requested by City personal put together with cost estimate and submitted to City on 7/10/24
- City reviewed CO#1 cost and elected not to pursue
- Contractor working on surfacing improvements

Laurel Planning Services (KLJ #1804-00554)

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

Current Status:

- Zoning Regulations Update.
 - Draft regulations sent to City April 11th, 2023
 - Zoning Map approved by Commission on August 16th, 2023
 - Staff Recommendation to Zoning Commission to occur on December 20th, 2023
 - Back to Planning Board Meeting on 1/17/23



City of Laurel Project Status Update
July 12th, 2024



- City to publish advertisement for Public Hearing
- To be presented at Workshop on 5/7/24
- Adoption occurred at Council on 5/14/24
- 2nd Reading and Public Hearing on 5/28/24.
- Regulations adopted by Council. Minor wording and numbering corrections needed.
- Wording and numbering corrections made and submitted to Kurt 7/3/24
- Final version to be printed on 7/15/24 and delivered
- Downtown Parking Study. – On hold per City Instructions
- Mogan Elementary School Property Annexation
 - Application package submitted 1/17/24
 - Recommendation letter send 1/24/24
 - 2nd Application package submitted 2/23/24
 - 2nd Application package recommendation letter sent 3/26/24
 - Annexation approved by Council on 5/14/24
 - Submittal Package received by City 6/4/24
 - Reviewed and returned 6/18/24
 - 2nd package received 6/24/24
 - Reviewed and returned 7/8/24
 - 3rd package received 7/9/24
- Lance Hull Annexation
 - Plans approved and capacity to serve letter issued 2/7/24
 - Construction began 4/15/24
 - Floodplain Permit issued 5/9/24
 - City Utility and Street Extension is in progress
 - Meeting with all parties about drainage on 7/10/24
- Love's Annexation
 - Annexation Application received 3/25/24
 - Revised Package received by City on 5/2/24
 - City requested KLJ to review on 7/12/24

Other Notes and Information

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

Anticipated FY24 Projects

- Bulk Water Sales Station
 - Pushed back to a 2025 project
- West 7th Street Water and Valve Replacement
 - Pushed back until West Railroad Street is completed.