

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, December 13, 2022**

**Members Present:** Richard Klose, Michelle Mize, Emelie Eaton, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment

**General Items –**

1. Review and approved November 22, 2022, Budget and Finance Committee meeting minutes. Emelie Eaton moved to approve the minutes of November 22, 2022. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisition, for sleeping quarters in Ambulance Department. Richard Klose moved to approve purchase requisition for sleeping quarters in Ambulance Department. Emelie Eaton seconded the motion, all in favor, motion passed 4-0
3. Review and recommend approval to Council; claims entered through December 9, 2022. Michelle Mize moved to approve the claims and check register for claims entered through December 9, 2022. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the November 2022 Utility Billing Adjustments, Emelie Eaton moved to approve November 2022 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending November 27, 2022, totaling \$246,744.73. Heidi Sparks motioned to approve the payroll register for the pay period ending November 27, 2022, totaling \$246,744.73. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

**New Business –**

**Old Business –** Banking information will be updated by December 23, 2022.

**Other Items –**

1. Review Comp/OT reports for the pay period ending November 27, 2022.
2. Mayor Update –The surplus sale has closed, and a check will be presented to city council at the next council meeting.
3. Clerk/Treasurer Financial Update-Working on getting the AFR submitted.

**Announcements –**

4. The next Budget and Finance Committee meeting will be held on December 27, 2022, at 5:30 pm.
5. Emelie Eaton is scheduled to review claims for the next meeting.

Meeting Adjourned 6:20 p.m.

Respectfully submitted,



Kelly Strecker  
Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**