

**MINUTES  
CITY OF LAUREL  
CITY COUNCIL WORKSHOP  
TUESDAY, MAY 05, 2020**

A Council Workshop was held in virtually via Zoom and called to order by Mayor Tom Nelson at 6:32 p.m. on May 5, 2020.

**COUNCIL MEMBERS PRESENT:**

<input checked="" type="checkbox"/> Emelie Eaton	<input checked="" type="checkbox"/> Heidi Sparks
<input checked="" type="checkbox"/> Bruce McGee via Zoom	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Scot Stokes	<input checked="" type="checkbox"/> Irv Wilke
<input checked="" type="checkbox"/> Richard Klose	<input checked="" type="checkbox"/> Don Nelson

**OTHERS PRESENT:**

Kurt Markegard, Public Works Director via Zoom  
Stan Langve, Police Chief via Zoom

**Public Input:**

There were none.

**General Items**

1. Appointment to Police Commission for a term ending April 30, 2023.  
Bill Mountsier  
Rick Musson

Mayor Nelson stated that there were two letters of interest submitted for the vacancy on the Police Commission. Bill Mountsier was unable to attend tonight's meeting and will attend the next meeting.

Rick Musson gave a brief overview of his law enforcement career. He thanked the Council for their consideration.

2. Appointment of Amber Beck to the Laurel Volunteer Ambulance Service.

Council had no questions on this agenda item.

**Executive Review**

3. Resolution - A Resolution Of The City Council Authorizing The Disposal Of City Records.

Brittney Moorman, Council Secretary, stated there are two resolutions this evening. One is for documents ten years and older, and the other is for documents ten years and newer. Both the RM-88 and RM-60 forms have been through legal review. Both need Council's permission before the destruction of documents. Municipalities use Schedule

8 to determine the documents retention. The Clerk's Office is currently working on a vault project that has needed to be completed for the last five years. Council can expect the RM-88 form to come in every July. As we finish the vault project, there will be more of these filter in.

It was questioned why, in the example, a marriage license was used. It was clarified that was an example and not included in this resolution. That the RM-60 form is sent off to the State for historic value review before the documents can be destroyed.

4. Resolution - A Resolution Of The City Council Authorizing The Disposal Of City Records.

This agenda item was discussed with the previous agenda item.

5. Ordinance - An Ordinance Amending Title 2 Chapter 2.60 Of The Laurel Municipal Code Relating To The City's Police And Police Commission.

Stan Langve, Police Chief, stated this ordinance is to align the Laurel Municipal Code with Montana Code Annotated (MCA). This ordinance is written to refer back to the appropriate MCA's. This ordinance is written so that it does not need to be updated every time the State changes something. They also updated pronouns instead of using Policeman; it is Police Officer.

It was questioned if the noise ordinance will be coming forward at the next Workshop. Mayor Nelson stated that he would check if that is ready for the next Workshop; if not, it will come forward at the following Workshop.

### **Council Issues**

6. Update on West Railroad

It was stated there is a concern on how COVID-19 will affect the State's budget. The City also recently bonded a project to extend the TIF District. It is not clear if the taxable value will stay the same and how it will affect the TIF District as a whole. After this fall's taxes, there should be a more clear picture of what funding is available and the dollars the TIF District can contribute.

It was requested this item come back before Council in November. Mayor Nelson state that it may come back a few times before then.

7. Update on Ambulance Safety Levy.

There is no update at this time. Emergency Services Committee has not been able to meet the past two months. Waiting to see how the economy reacts to current events.

Mayor Nelson stated the Emergency Services Committee could meet virtually if they had urgent business to discuss.

## **Other Items**

- **Pavement Maintenance Change Order**

Kurt Markegard, Public Works Director, stated with the excellent price the City received on the original bid, the City was able to select more streets to be crack and chip sealed. Instead of doing a reconciliation change order asking for the change order before the work being completed.

Ryan Welsh, KLJ, stated that the included map shows the additional work that will be completed. Essentially double the project. Streets rated as a level 6 have all be included now, including streets rated as a level 7. Were able to spread this project throughout all areas of town.

Some of these streets were put in in 2006 and had no maintenance done to them. Some cracking will be repaired. After speaking with the Clerk/Treasurer, all the Street Maintenance funds will not be spent. The remaining will be held as a cushion for next year.

Council commented on the number of streets that were able to receive maintenance this year. Grateful for the excellent pricing on the project.

Frequent updates and pictures will be posted on the City's website.

Council commented on the other projects going on around town. Glad to see this work being done.

Mayor Nelson stated the water and sewer mains are going in for the EDII project. That infrastructure was in dire need of replacement.

## **Review of Draft Council Agendas**

The Change Order for the Pavement Maintenance will be added to next week's Council agenda.

## **Attendance at Upcoming Council Meeting**

All in attendance will be at next week's meeting.

## **Announcements**

Tomorrow the Air National Guard will be doing a flyover. This is a tribute to those on the frontlines of the COVID-19 pandemic. This flight is being used as a training exercise.

Council thanked the Public Works Director for his hard work on the Pavement Maintenance project.

A Council Member commented on the work being done for the EDII project. The work seems to be progressing well. They also commented on the home that had requested the variance for their boulevard. That home's boulevard looks quite nice.

The council workshop adjourned at 7:18 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brittney Moorman". The signature is fluid and cursive, with the first name "Brittney" being more prominent and the last name "Moorman" following in a similar style.

Brittney Moorman  
Administrative Assistant

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**