

MINUTES
CITY OF LAUREL
Library Board
05/10/2022 06:00 PM
Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Katie Fjelstad – via Zoom	X Arthur Vogeles, Board Chair
X Kate Manley	Samantha Barnhart
X Nancy Schmidt, Secretary	X Lela Schlitz
X Clair Killebrew – Foundation Liaison	

OTHERS PRESENT: None

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board - None

2. General Items

- a. Minutes for April 2022 were read. Kate motioned that we adopt the minutes as read, Lela seconded the motion. Motion passed.
- b. The Laurel Women in Business made a donation in the amount of \$20. The Tuesday Evening Book Club made a memorial donation of \$150 in memory of Sandi Aisenbrey.
- c. Circulation Report - Traffic: up 10.6%; circulation: all items circulated totaled 3,769 (including 571 eBooks), book circulation was down 0.03%, media circulation was up 47.4%, eBook checkouts for this month was 17.2% of total book circulation, we circulated 794 items to partners and 188 items from other libraries; computers: internet use was up 6.9%, children's use was up 80%, wi-fi use up 31.3%; patron cards: city patrons make up 65% of registered users, county 29.2% and out of county users make up 2.1%. There were 47 tech assists in April.

3. New Business

- a. It is once again to plan the budget for the next fiscal year. Nancy will work on getting the numbers together so that the budget can be discussed at the next board meeting. Any input would be welcome about the library needs and wants.

4. Old Business

- a. The spring book sale is looking to be our most successful sale to date. We have made over \$3,000 so far. The final amount will be available at the next board meeting. We are hoping

that by the time the fall sale comes around we can use a product called DipJar for donations that are given by credit/debit card.

- b. Nancy will be attending the Director's Leadership Institute in Great Falls May 16th – 19th. The training starts Monday at 10 am and finishes on Thursday at 1pm. Lodging and meals will be provided by the Montana State Library at the Ursaline Center in Great Falls.
- c. A Memorandum of Understanding has been drawn up for the library and the City Council to standardize the working relationship between the two entities. Once the Council adopts the resolution for the MOU and the Board members sign the agreement, it will become official.

5. Other Items

- a. Again, Nancy and Eli will be taking vacation time in early June for family vacations to Minnesota. They will both be gone June 2nd through June 7th or 8th.
- b. MLA Tri-Conference in Missoula, expect to carpool using the City vehicle unless it is being used by someone else.
- c. A couple patrons have complained about the condition of the chairs in the library. The quick and less expensive solution is to use some chair covers on them. If this looks pretty good, it will save a few hundred in reupholstery costs.

6. Announcements

- a. Next regular meeting is Tuesday, June 14, 2022 at 6:00pm in the Community Room of the Laurel Public Library.
- b. Kate motioned the meeting be adjourned at 6:36 pm, Lela seconded the motion. Meeting adjourned.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Library Director
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.