

MINUTES  
CITY OF LAUREL  
Library Board

10/12/2021

06:00 PM

Laurel Public Library

**COMMITTEE MEMBERS PRESENT:**

X Katie Fjelstad	X Arthur Vogeles, Board Chair – via Zoom
X Kate Manley	Samantha Barnhart
X Nancy Schmidt, Secretary	Vacant
X Clair Killebrew – Foundation Liaison	

**OTHERS PRESENT:** None

1. **Public Input**

*Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

- a. Addressing the Board - None

2. **General Items**

- a. The minutes for September 2021 were presented for approval by the Library Board members. Katie motioned the minutes be approved, Kate seconded the motion. Minutes were approved.
- b. The library received a donation from Ray Wells in the amount of \$50 and a \$1,000 donation from the estate of Rhea Shoaff.
- c. **Circulation Report** - *Traffic*: up 29.4%; *circulation*: all items circulated totaled 3,804 (including 522 eBooks), book circulation was up 18.5%, media circulation was down 26.%, eBook checkouts for this month was 15.1% of total book circulation, we circulated 857 items to partners and 185 items from other libraries; *computers*: internet use was down 4.4%, children's use was up 90.5%, wi-fi use : up 55.2%; *patron cards*: city patrons make up 61.5% of registered users county 35.8% and out of county users make up 2.5%. There were 58 tech assists in September.

3. **New Business**

- a. The library received 6 applications but only 2 of them were completed properly. Interviews will be held October 13<sup>th</sup> & 14<sup>th</sup> with Stacie Stocks and Maria Fabela. The successful applicant will start in Mid-October.
- b. The fall book sale will be held for 2 weeks – October 25<sup>th</sup> through November 6<sup>th</sup>. Book sale hours will be 9:00 am to 7:00 pm, Monday – Thursday; 9:00 am to 5:00

pm, Friday; and 9:00 am to 3:00 pm Saturday each week. Our goal is to receive \$2,000 in donations from the sale. Final numbers will be ready next month.

- c. Mike has requested that we start holding monthly staff meetings once we have all positions hired. It was decided that staff meetings only needed to be done no more frequently than monthly but may be as long as every 3 months between them if not needed sooner. Library staff could indicate when they felt they needed to have an 'official' meeting and would be held during regular hours.

#### 4. Old Business

- a. The new computers have been installed and brought online for patrons to use with the exception of one. The ethernet port on one of the computers was faulty so would need to be sent back to TigerDirect for replacement.
- b. The library budget has been completed and submitted to City Council for final approval. It appears that we will have an increase of 3.7 mills over last year.

#### 5. Other Items

- a. Upcoming Items:

Kate asked if we have *The New Kid* on our shelf. It is a graphic novel that has won the Newberry Award. It deals with race issues for a new student at a new school. She also mentioned that some of the schools are teaching Critical Race Theory, an idea that we may want to be aware of in relation to how libraries and learning may be changing. We will discuss this more at the next meeting.

#### 6. Announcements

- a. Next regular meeting is Tuesday, November 9, 2021 at 6:00pm in the Community Room of the Laurel Public Library.

Motion to adjourn: Kate, seconded by Katie. Meeting adjourned at 6:34 PM.

Respectfully submitted,



Nancy L Schmidt  
Library Director  
Secretary for the Board

**NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.**