

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, February 10, 2026**

Members' Present: Jessica Banks, Tom Canape, Richard Klose, Casey Wheeler

Others Present: Kelly Strecker, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve January 27, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of January 27, 2026. Casey Wheeler seconded the motion. With no objection, the minutes of January 27, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Kelly presented a purchase requisition, as Matt Wheeler could not be present at the meeting. The purchase requisition is for two large meters at the water plant. One of the meters that failed is in the clear well. This meter is for accurately dosing the chlorine amount. The second meter is to replace the total flow meter for the water that leaves the plant for the distribution system. This meter has not failed yet but is the same age as the other meter. This old meter will be kept for backup. Both of these meters are used for everyday normal operation for the water plant. Tom Canape moved to approve the purchase requisition for the two new water meters at the water plant. Jessica Banks seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through February 6, 2026. Casey Wheeler moved to approve the claims and check register for claims entered through February 6, 2026. Tom Canape seconded the motion. With no objection, the claims and check register of February 6, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending February 1, 2026, totaling \$274,962.29. Casey Wheeler motioned to approve the payroll register for the pay period ending February 1, 2026, totaling \$274,962.29. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve January 2026 Utility Billing Adjustments. Casey Wheeler moved to approve January 2026 Utility Billing Adjustments. Tom Canape seconded the motion. With no objection, the January Utility Billing Adjustments were approved. There was no public comment.

New Business -None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending February 1, 2026.
2. Mayor Update – The mayor was not present at the meeting.
3. Clerk/Treasurer Financial Update-Kelly stated that she finished up the quarterly reports for the Transit Program and submitted the drug and alcohol report to the FTA that is due February 13, 2026.

Announcements –

1. The next Budget and Finance Committee meeting will be held on February 24, 2026, at 5:30 pm.
2. Jessica Banks is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:55 p.m.

Respectfully submitted,



Kelly Strecker

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.