

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, December 23, 2024**

Members' Present: Richard Klose, Casey Wheeler, Heidi Sparks, Michelle Mize

Others Present: Amber Hatton, Mayor Dave Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve December 10, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of December 10, 2024. Casey Wheeler seconded the motion. With no objection, the minutes of December 10, 2024, were approved. There was no public comment or Committee discussion.
2. Review and approve purchase requisitions. The mayor explained the purchase of a new 74-inch diesel lawn mower to be shared by the cemetery and parks departments to the committee as Matt Wheeler the public works director was not present. Matt received two quotes: One from Meadow Green in the amount of \$22,651.00 and one from Kubota for \$28,983.00. Due to the price difference Matt is suggesting the mower from Meadow Green in the amount of \$22,651.00. Heidi Sparks moved to approve the purchase requisition for a new 74-inch diesel mower to be purchased from Meadow Green. Michelle Mize seconded the motion. With no objection, the purchase requisition for a new mower was approved. There was no public comment or Committee discussion. There was another purchase requisition for a new oil burning furnace for the city shop. It was explained to the committee that the furnace that is currently in the shop is very old and has not been working. The public works department has been trying to repair it, but because of the age of the furnace parts are very hard to find. Heidi Sparks moved to approve the purchase requisition for a new oil burning furnace for the city shop. Casey Wheeler seconded the motion. With no objection, the purchase requisition for a new furnace was approved. There was no public comment or Committee discussion.
3. Review and recommend approval to Council; claims entered through December 20, 2024. Michelle Mize moved to approve the claims and check the register for claims entered through December 20, 2024. Heidi Sparks seconded the motion. With no objection, the claims and check register of December 20, 2024, were approved. There was no public comment or Committee discussion.
4. Review and approve Payroll Register for the pay period ending November 24, 2024, totaling \$237,386.34. Heidi Sparks motioned to approve the payroll register for the pay period ending November 24, 2024, totaling \$237,386.34. Michelle Mize seconded the motion. With no objection, the payroll register for November 24, 2024, was approved. There was no public comment or Committee discussion.
5. Review and approve Payroll Register for the pay period ending December 8, 2024, totaling \$299,645.93. Heidi Sparks motioned to approve the payroll register for the pay period ending December 8, 2024, totaling \$299,645.93. Michelle Mize seconded the motion. With no objection, the payroll register for December 8, 2024, was approved. There was no public comment or Committee discussion.
6. Review and approve November 2024 monthly financial statement. Heidi Sparks moved to approve the November 2024 monthly financial statement. Michelle Mize seconded the motion. With no objection, the November 2024 monthly financial statement was approved. There was no public comment or Committee discussion.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending December 8, 2024.
2. Mayor Update – The mayor did not have any updates. Merry Christmas.
3. Clerk/Treasurer Financial Update-Kelly was absent from the meeting, so there were no updates from the finance office.

Announcements –

1. The next Budget and Finance Committee meeting will be held on January 14, 2025, at 5:30 pm.
2. Richard Klose is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:45 p.m.

Respectfully submitted,



Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.