

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, March 24, 2026**

**Members' Present:** Jessica Banks, Tom Canape, Richard Klose,

**Others Present:** Kelly Strecker, Kelly Gauslow, David Waggoner, Troy Charbonneau

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve March 10, 2026, Budget and Finance Committee meeting minutes. Tom Canape moved to approve the minutes of March 10, 2026. Jessica Banks seconded the motion. With no objection, the minutes of March 10, 2026, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. Troy Charbonneau presented a purchase requisition for new crew lockers as Lyndy could not be present. It is for new lockers for the ambulance crew quarters. The current lockers that they have are not functional for their uniform needs as they are too small. Troy stated that the department has received two generous donations to cover the cost and assembly of the lockers. The cost of the lockers with assembly is \$8,289.99. Jessica Banks moved to approve the purchase requisition for new lockers at the ambulance department. Tom Canape seconded the motion. With no objection, the purchase requisition was approved.
3. Review and recommend approval to Council; claims entered through March 20, 2026. Tom Canape moved to approve the claims and check register for claims entered through March 20, 2026. Jessica Banks seconded the motion. With no objection, the claims and check register of March 20, 2026, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending March 15, 2026, totaling \$261,578.90. Tom Canape motioned to approve the payroll register for the pay period ending March 15, 2026, totaling \$261,578.90. Richard Klose seconded the motion. With no objection, the payroll register was approved. There was no public comment.
5. Review and approve February 2025 Monthly Financial Statement. Jessica Banks moved to approve February 2025 Monthly Financial Statement. Richard Klose seconded the motion. With no objection, the February Monthly Financial Statement was approved. There was no public comment.

**New Business** -Kelly noticed the claim review schedule had incorrect dates on it. A new schedule was provided; Jessica and Casey are switching days due to conflict. Jessica will review on April 14th, and Casey will review claims on April 28<sup>th</sup>.

**Old Business** – Tom Canape had a suggestion about creating a punch card for payment at the container site. He stated that sometimes people do not have cash to pay their dump fees and that if we had a punch card that they could purchase might help with this. Kelly shared a draft of the punch card. The committee decided to wait on the punch cards until the new schedule of fees is updated.

**Other Items –**

1. Review Comp/OT reports for the pay period ending March 15, 2026.
2. Mayor Update – The mayor did not have any updates.

3. Clerk/Treasurer Financial Update-Kelly stated that Allies on Aging has terminated the MOU with the city regarding the bus transit service. They presented a new reduced idea to the city. There will be future discussions regarding the transit service at a later date.

**Announcements –**

1. The next Budget and Finance Committee meeting will be held on April 14, 2026, at 5:30 pm.
2. Jessica Banks is scheduled to review the claims for the next meeting.

Meeting Adjourned at 6:22 p.m.

Respectfully submitted,



Kelly Strecker

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**