

**MINUTES  
CITY OF LAUREL  
PARK BOARD  
THURSDAY, JULY 08, 2020**

**Members Present**

Richard Herr

Evan Bruce

Jon Rutt

Irv Wilke

Phyllis Bromgard

**Advisory Member:**

Matt Wheeler – Public Works Superintendent

The meeting was called to order by Council Member Irv Wilke at 5:30pm.

**Public Input:** - None

**General Items**

- Approve minutes of the June 18, 2020 Park Board meeting. Council Member Herr made a motion to approve the minutes of the June 18, 2020 Park Board meeting. Phyllis Bromgard seconded the motion to approve the minutes of the June 18, 2020 Park Board meeting, all in favor, motion carried 5-0.

**New Business**

- Discussion regarding tree removal at Thompson Park. The Public Works Superintendent stated that nothing had been done to date but there were trees that did need to be removed from the Park. Two of the trees are dead and require removal. The Committee asked about the location of the trees. The Public Works Superintendent stated they are close to the shelter. There may be more than two but at this time it is confirmed two need to be removed.

**Old Business**

- Riverside Park Update – The pre-construction walk through is scheduled for next week. This allows for a face-to-face meeting of all parties involved. The Public Works Superintendent was going to confirm the date of the meeting and provide it to the Committee. It was confirmed that the City/Committee could add as many sites to the reservation software program, as necessary, for a minimal fee. The shelters, JC Hall etc. could be added to the reservation software program. The Public Works Superintendent confirmed the time of the pre-construction meeting to be Wednesday July 8<sup>th</sup> at 10:00am. Four of the Committee members were going to attempt to attend the pre-construction meeting.
- Lions Park Update – The Public Works Superintendent stated it is his understand a memorandum of understanding (MOU) must be drafted between the City of Laurel and the Lions Community Foundation and the Department of Justice. The City Attorney is currently working on the MOU. It is his understanding this is the last item needed for the Department of Justice and the City of Laurel to move forward with the project. The Lions must work with KLJ regarding the engineering piece. The City must be involved with the engineering piece due to liability. The engineer that did the original plans is now retired. The engineering will get sorted out. One Committee member stated a member of the public asked who was in charge of cleaning up trash at South Pond. The Public Works Superintendent stated the City is in charge of that. The Committee member stated that is the response they gave to the member of the public. The Public Works Superintendent stated the original engineers for the project attended a meeting recently and stated the new dock should have a cut out or a ramp so that stocking of the pond may continue. The Committee discussed a

ramp like what Fish, Wildlife and Parks has at Lake Elmo. The boat ramp at Lake Elmo can be removed during the winter. The Committee explained this dock is on pilings so it will be permanent. Rotary is building new benches and a couple of those are going to be installed at Lions Park.

**Other Items –**

- There was a discussion regarding allowing the Rotary Club to remove and replace the bench at Rotary Park. Jon Rutt made a motion to allow the Rotary Club to remove and replace the bench located in Rotary Park, and two benches located at South Pond/Lions Park. Phyllis Bromgard seconded the motion to allow the Rotary Club to remove and replace the bench located in Rotary Park and two benches located at South Pond/Lions Park, all in favor, motion passed 5-0. The question was asked regarding allowing individuals who donate a bench to put their name on the bench. The Public Works Superintendent stated he felt it would be up to the Park Board. Jon Rutt made a motion allowing the name of donators be placed on benches. Phyllis Bromgard seconded the motion allowing the name of donators be placed on park benches, all in favor, motion passed 5-0.

**Announcements**

- The next Park Board meeting is scheduled for August 06, 2020 at 5:30pm.