

**Minutes of City of Laurel
Budget/Finance Committee
Tuesday, August 13, 2024**

Members Present: Richard Klose, Heidi Sparks, Casey Wheeler

Others Present: Kelly Strecker, Mayor David Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

Public Input: There was no public comment.

General Items –

1. Review and approve July 23, 2024, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of July 23, 2024. Casey Wheeler seconded the motion. With no objection, the minutes of July 23, 2024, were approved. There was no public comment or Committee discussion.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through August 9, 2024. Casey Wheeler moved to approve the claims and check the register for claims entered through August 9, 2024. Heidi Sparks seconded the motion. With no objection, the claims and check register of August 9, 2024, were approved. There was no public comment or Committee discussion.
4. Review and approve Payroll Register for the pay period ending July 21, 2024, totaling \$246,398.89. Heidi Sparks motioned to approve the payroll register for the pay period ending July 21, 2024, totaling \$246,398.89. Casey Wheeler seconded the motion. With no objection, the payroll register ending July 21, 2024, was approved. There was no public comment or Committee discussion.
5. Review and approve Payroll Register for the pay period ending August 4, 2024, totaling \$264,979.28. Heidi Sparks motioned to approve the payroll register for the pay period ending August 4, 2024, totaling \$264,979.28. Casey Wheeler seconded the motion. With no objection, the payroll register ending August 4, 2024, was approved. There was no public comment or Committee discussion.
6. Review and approve the 2024 July Utility Billing Adjustments, Heidi Sparks moved to approve the 2024 July Utility Billing Adjustments. Casey Wheeler seconded the motion. With no objection, the 2024 July Utility Billing Adjustments were approved. There was no public comment or Committee discussion.

New Business –None

Old Business – None

Other Items –

1. Review Comp/OT reports for the pay period ending July 21, 2024.
2. Review Comp/OT reports for the pay period ending August 4, 2024.
3. Mayor Update – The Mayor stated that the City Surplus Auction is up and running, and the public is invited to check it out for the next couple of weeks. He stated that the container site is now open 7 days a week with Sunday being open until 12 p.m.
4. Clerk/Treasurer Financial Update-Kelly stated that she is finishing up putting the Budget Book together and is continuing to work on regular monthly procedures.

Announcements –

5. The next Budget and Finance Committee meeting will be held on August 27, 2024, at 5:30 pm.
6. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Strecker". The signature is written in black ink and is positioned above the printed name.

Kelly Strecker
Clerk Treasurer

NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.