

**MINUTES
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, APRIL 16, 2019**

Members Present: Scot Stokes
Bruce McGee

Others Present: Mayor Nelson Bethany Langve

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

- Review and approve the minutes from the April 02, 2019 Budget and Finance Committee meeting – Bruce McGee made a motion to approve the minutes of the April 02 , 2019 Budget and Finance Committee meeting, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve purchase requisition from Solid Waste Department for 96 Gallon Cans – The Committee reviewed the letter from the Public Works Director and the attached quotes. There were no questions or comments from the Committee. Bruce McGee made a motion to approve the purchase requisition from the Solid Waste Department for 96 Gallon Cans, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve purchase requisition from Solid Waste Department for 300 Gallon Cans – The Committee reviewed the letter from the Public Works Director and the attached quotes. There were no questions or comments from the Committee. Bruce McGee made a motion to approve the purchase requisition from the Solid Waste Department for 300 Gallon Cans, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve purchase requisition from the Clerk/Treasurer for additional services to create a surplus webpage – The Clerk/Treasurer explained that a surplus webpage was built for the City’s website. This page would allow citizens to see what surplus was available for purchase. The Committee asked if this was additional to the purchase requisition already approved for the website build. The Clerk/Treasurer confirmed that it was an increase to that purchase request. Bruce McGee made a motion to approve the purchase requisition from the Clerk/Treasurer for additional services to create a surplus webpage, Scot Stokes seconded the motion, all in favor, motion passed.
- Review and approve the March 2019 Journal Vouchers – The Committee reviewed the journal vouchers and had no questions. Scot Stokes made a motion to approve the March 2019 Journal Vouchers, seconded by Bruce McGee, all in favor, motion passed.
- Review and approve the March 2019 utility billing adjustments - The Committee reviewed the March 2019 utility billing adjustments. Bruce McGee made a motion to approve the March 2019 utility billing adjustments, seconded by Scot Stokes, all in favor, motion passed.
- Review and approve March 2019 Financial Statements – The Committee reviewed the March 2019 financial statements and had no questions. Scot Stokes made a motion to approve the March 2019 Financial Statements, seconded by Bruce McGee, all in favor, motion passed.
- Review claims entered through 04/12/2019 and recommend approval to Council – Bruce McGee had reviewed the claims detail report and the check register for accuracy. There were two questions regarding the claims, which the Clerk/Treasurer answered. Bruce McGee made a motion to recommend approval to Council all claims entered through 04/12/2019, seconded by Scot Stokes, all in favor, motion passed.