

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, November 22, 2022**

**Members Present:** Richard Klose, Michelle Mize, Emelie Eaton, Heidi Sparks

**Others Present:** Kelly Strecker, Mayor Dave Waggoner

The meeting was called to order by the Committee Chair at 5:30 pm.

**Public Input:** There was no public comment

**General Items –**

1. Review and approved November 08, 2022, Budget and Finance Committee meeting minutes. Heidi Sparks moved to approve the minutes of November 08, 2022. Michelle Mize seconded the motion, all in favor, motion passed 4-0.
2. Review and approve purchase requisition, for new partitions in Finance Department. Heidi Sparks moved to approve purchase requisition for new partitions in Finance Department. Emelie Eaton seconded the motion, all in favor, motion passed 4-0
3. Review and recommend approval to Council; claims entered through November 18, 2022. Heidi Sparks moved to approve the claims and check register for claims entered through November 18, 2022. Emelie Eaton seconded the motion, all in favor, motion passed 4-0.
4. Review and approve the October 2022 Utility Billing Adjustments, Emelie Eaton moved to approve October 2022 Utility Billing Adjustments. Heidi Sparks seconded the motion, all in favor, motion passed 4-0.
5. Review and approve Payroll Register for the pay period ending November 13, 2022, totaling \$217,635.63. Richard Klose motioned to approve the payroll register for the pay period ending November 13, 2022, totaling \$217,635.63. Michelle Mize seconded the motion, all in favor, motion passed 4-0.

**New Business –**

**Old Business –**

**Other Items –**

1. Review Comp/OT reports for the pay period ending November 13, 2022.
2. Mayor Update – Discussed City wide surplus sale, stated that it was going well, and you can still bid until November 28<sup>th</sup>, 2022.
3. Clerk/Treasurer Financial Update-Looking at new CD's and rates.

**Announcements –**

4. The next Budget and Finance Committee meeting will be held on December 13, 2022, at 5:30 pm.
5. Michelle Mize is scheduled to review claims for the next meeting.

Meeting Adjourned 6:25 p.m.

Respectfully submitted,

  
Kelly Strecker

Clerk Treasurer

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**