

MINUTES
CITY OF LAUREL
Tree Board

01/17/2019 09:30 AM
Public Works Conference Room

A Tree Board was held in the Public Works Conference Room and called to order by LuAnne Engh at 09:30 AM on 01/17/2019.

COMMITTEE MEMBERS PRESENT:

<input checked="" type="checkbox"/> LuAnne Engh, Chairman	<input checked="" type="checkbox"/> Richard Herr
<input checked="" type="checkbox"/> Aaron Christiansen, Vice-Chairman	<input checked="" type="checkbox"/> Matt Wheeler
<input checked="" type="checkbox"/> Walter Widdis, Secretary	<input checked="" type="checkbox"/> Kurt Markegard
<input checked="" type="checkbox"/> Dale Ahrens	<input checked="" type="checkbox"/> Phyllis Bromgard

OTHERS PRESENT:

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1. **Public Input**

- a. Fran Schweigert also present
- b. Kurt's report - Feb 5th - webinar offered to anyone on Salt & boulevard trees

2. **General Items**

- a. November 29th minutes approved
- b. Arbor Day Theme and Design TREES HELP EVERYONE by 3rd grader Colton Watts - approved that we give him a \$50 Walmart gift card at the Arbor Day Ceremony, May 7th

- c. Shirts and banner by Dynamic - Aaron will contact and decide the shirt color - LuAnne suggested something bright (orange or blue) We have used Yellow and Gray in the past . LuAnne asked Dynamic if there was a price increase. 2019 prices increased by 10% - if we order 72 shirts will be \$6.40 - XX - \$2.50 XXX \$3.00 more
- d. Fundraising - balance in our account is \$1200 - not sure what we will need for funds until we get bids on the trees. Aaron said we should continue to contact our sponsors as we have in the past. LuAnne cautioned that we shouldn't have too much excess money sitting in our account from year to year. We should find ways to use it.
- e. Aaron will develop a fundraising letter with the Theme and Logo - people to contact donors : LuAnne - banks, Laurel Ford Fran - JM Auto, Employees Union, Aaron - Rocky Mt Compost, Tech Construction, Albaugh, State Farm, Larned Tree, Matt - Rotary
- f. Fran asked that we ask Rocky Mountain for 2 loads of compost instead of \$ We can still get other supplies from ACE Hardware - stakes, fertilizer, tree guards, etc.
- g. LuAnne has sent out email requests to our vendors - Only 5 confirmed so far so she'll call to follow up.
- h. Downtown tree District - Aaron has the inventory and maintenance list done and is ready to submit to LURA for their grant in March .

3. New Business

- a. Dale researched the DNRC mini grant for schools (\$500) Lynn Peterson offered to work on it with help from the District Clerk.
- b. Lynn also agreed to be the motivational speaker for the ceremony
- c. Dale to find out the Walmart volunteer contact so that they can be included in the ceremony
- d. Aaron said local arborists will donate their time for trimming on Arbor Day. Fran needs help trimming the row on Railroad Street at South Park and Nutting Park.

4. Old Business

- a. Grants - Dale and Kurt finished the DNRC grant for \$750
- b. Walmart Grant is due in Feb. Dale reminded us that the Walmart volunteers will generate a donation with their volunteer hours.
- c. Northwest Energy Grant - \$500 - Bethany has not seen anything on this.
- d. Fran has removed all the Russian Olive trees around the pond. The center garden has been cleaned and ready for the Ceremonial Tree to be planted.

- e. Aaron and Fran will meet at the park to locate the trees for Arbor Day
- f. Matt will get quotes (3) for trees for Arbor Day - 2" B&B work the best.

5. Other Items

- a. Lions - Phyllis reported the group has blueprints for the dock and pathway -they are still waiting for Lions International for funds (that will need to be matched) Arron would like to see their plan before deciding on Arbor Day trees so they compliment the design. Lions have sampling for the Freeway side of the pond - students could be planting these on Arbor Day
- b. Karen Courtney - Code changes - Karen was unable to attend
- c. Kurt Markegard - Code changes for Boulevard landscaping - next meeting
- d. Kurt Markegard - offered his application letter for Tree City USA recertification - ATTACHED
- e. Volunteer Hours -Kurt handed out the form for 2019 we need to include Garden Club and Walmart volunteer hours next year

6. Announcements

- a. Next meeting February 21 - 9:30
- b. Following meetings - Feb. 21, March 21, April 18, May 2

The Tree Board adjourned at 10:40 AM.

Respectfully submitted,

LuAnne Engh
Committee Chairman

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.