

**Minutes of City of Laurel  
Budget/Finance Committee  
Tuesday, December 09, 2025**

**Members' Present:** Michelle Mize, Casey Wheeler, Richard Klose

**Others Present:** Kelly Strecker, David Waggoner, Kelly Gauslow

The meeting was called to order by the Committee Chair at 5:40 pm.

**Public Input:** There was no public comment.

**General Items –**

1. Review and approve November 25, 2025, Budget and Finance Committee meeting minutes. Michelle Mize moved to approve the minutes of November 25, 2025. Casey Wheeler seconded the motion. With no objection, the minutes of November 25, 2025, were approved. There was no public comment or committee discussion.
2. Review and approve purchase requisitions. There were none.
3. Review and recommend approval to Council; claims entered through December 5, 2025. Casey Wheeler moved to approve the claims and check register for claims entered through December 5, 2025. Michelle Mize seconded the motion. With no objection, the claims and check register of December 5, 2025, were approved. There was no public comment.
4. Review and approve Payroll Register for the pay period ending November 23, 2025, totaling \$282,499.82. Michelle Mize motioned to approve the payroll register for the pay period ending November 23, 2025, totaling \$282,499.82. Casey Wheeler seconded the motion. With no objection, the payroll register for November 23, 2025, was approved. There was no public comment.
5. Review and approve the November 2025 Utility Billing Adjustments. Casey Wheeler moved to approve November 2025 Utility Billing Adjustments. Michelle Mize seconded the motion. With no objection, the November 2025 Utility Billing Adjustments were approved. There was no public comment or Committee discussion.
6. Review and approve November 2025 monthly financial statement. Michelle Mize motioned to approve the November 2025 monthly financial statement. Casey Wheeler seconded the motion. With no objection, the November 2025 monthly financial statement was approved. There was no public comment.

**New Business – None**

**Old Business –** Richard Klose mentioned that when he was at Riverside Park earlier this week, he noticed that the dead trees were in the process of being cut down.

**Other Items –**

1. Review Comp/OT reports for the pay period ending November 23, 2025.
2. Mayor Update – The mayor stated that Love's is coming along quickly. He thinks they are going to meet their March 2026 deadline. The mayor stated that the water and sewer lines going out to Love's are almost completed.
3. Clerk/Treasurer Financial Update-Kelly stated that the Annual Financial Report has been completed with the help of one of the auditors and she is finishing up the Management Discussion and Analysis page that goes with the Annual Financial Report which is due on December 31, 2025. Kelly also mentioned that the November taxes have come in and totaled about 2.4 million.

**Announcements –**

1. The next Budget and Finance Committee meeting will be held on Monday December 22, 2025, at 5:30 pm. The committee was not aware that the council meeting had been moved from December 23, 2025, to December 22, 2025. After the meeting concluded, Kelly was able to discuss briefly with the committee members about moving the meeting to December 22, 2025. They all agreed.
2. Michelle Mize is scheduled to review the claims for the next meeting.

Meeting Adjourned at 5:50 p.m.

Respectfully submitted,



Kelly Strecker

**NOTE: This meeting is open to the public. This meeting is for information and discussion of the Council for the listed workshop agenda items.**