

# MINUTES OF THE CITY COUNCIL OF LAUREL

February 9, 2021

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Council President Eaton at 6:33 p.m. on February 9, 2021.

COUNCIL MEMBERS PRESENT:      Emelie Eaton      Heidi Sparks  
                                         Bruce McGee      Richard Herr  
                                         Scot Stokes      Irv Wilke  
                                         Richard Klose

COUNCIL MEMBERS ABSENT:      Don Nelson

OTHER STAFF PRESENT:      Sam Painter, City Attorney  
                                         Bethany Langve, Clerk/Treasurer

Council President Eaton led the Pledge of Allegiance to the American flag.

Council President Eaton asked the Council to observe a moment of silence.

## MINUTES:

Motion by Council Member Sparks to approve the minutes of the regular meeting of January 26, 2021, as presented, seconded by Council Member Herr. There was no public comment or Council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 8-0.

## CORRESPONDENCE:

- Airport Authority Minutes of December 1, 2020.

COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS: None.

PUBLIC HEARING: None.

## CONSENT ITEMS:

- **Claims entered through February 5, 2021.**  
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Approval of Payroll Register for PPE 1/24/2021 totaling \$191,118.18.**

Council President Eaton asked if there was any separation of consent items. There was none.

Motion by Council Member McGee to approve the consent items as presented, seconded by Council Member Wilke. There was no public comment or Council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

CEREMONIAL CALENDAR: None.

## REPORTS OF BOARDS AND COMMISSIONS:

- Public Works Committee Minutes of January 11, 2021.
- Park Board Minutes of January 7, 2021.
- Park Board Minutes of January 27, 2021.

AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT): None.

## SCHEDULED MATTERS:

- **Closed Executive Session** 7:42 p.m.  
Council was in a closed executive session from 6:38 p.m. to 4:42 p.m.

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- **Resolution No. R21-08: Resolution Authorizing the Mayor to Execute a Settlement Agreement to Resolve a Dispute With Iron Horse Subdivision.**

Motion by Council Member McGee to approve Resolution No. R21-08, seconded by Council Member Sparks. There was no public comment or Council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

Council Member Sparks has been appointed to the Beartooth RC&D Board.

Council Member Sparks stated in October; she applied for committees through the National League of Cities and Towns. She was appointed to the Public Safety and Crime Prevention Committee. She will sit on this committee for the next year.

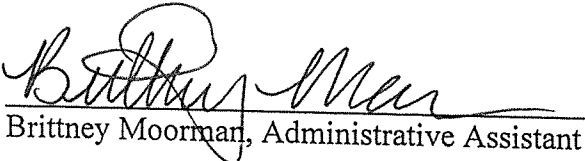
**MAYORS UPDATE:** None.

**UNSCHEDULED MATTERS:** None.

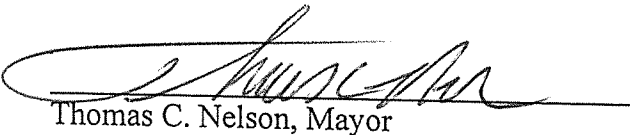
**ADJOURNMENT:**

Motion by Council Member McGee to adjourn the Council meeting, seconded by Council Member Sparks. There was no public comment or Council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the Council at this time, the meeting was adjourned at 7:45 p.m.

  
Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 23<sup>rd</sup> day of February 2021.

  
Thomas C. Nelson, Mayor

Attest:

  
Bethany Langve, Clerk/Treasurer

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# MINUTES OF THE CITY COUNCIL OF LAUREL

May 11, 2021

A regular meeting of the City Council of the City of Laurel, Montana, was held in the Council Chambers and called to order by Mayor Tom Nelson at 6:31 p.m. on May 11, 2021.

COUNCIL MEMBERS PRESENT:      Emelie Eaton              Heidi Sparks  
                                         Bruce McGee              Richard Herr  
                                         Scot Stokes              Irv Wilke  
                                         Richard Klose

COUNCIL MEMBERS ABSENT:      Don Nelson

OTHER STAFF PRESENT:              Karen Courtney, Building Official/Code Enforcement Officer

Mayor Nelson led the Pledge of Allegiance to the American flag.

Mayor Nelson asked the council to observe a moment of silence.

## MINUTES:

Motion by Council Member McGee to approve the minutes of the regular meeting of April 27, 2021, as presented, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

Motion by Council Member Stokes to approve the revised minutes of the regular meeting of February 9, 2021, as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

## CORRESPONDENCE:

- Fire Monthly Report – April 2021
- Police Monthly Report – April 2021
- Ambulance Monthly Report – April 2021
- Building Department Monthly Report – April 2021
- 2021-2025 Draft Statewide Transportation Improvement Program Correspondence
- Pat Kimmet Resignation Letter – Emergency Services Committee

Mayor Nelson declared the vacancy on the Emergency Services Committee with the resignation of one of its members.

**COUNCIL DISCLOSURE OF EX PARTE COMMUNICATIONS:** None.

## PUBLIC HEARING:

- An Ordinance Amending Certain Chapters Of Title 15 of the Laurel Municipal Code Relating To The City's Miscellaneous Requirements For Homes, Buildings, And Construction.

Mayor Nelson stated this is the time and place set for the public hearing on the City of Laurel's • An Ordinance Amending Certain Chapters Of Title 15 of the Laurel Municipal Code Relating To The City's Miscellaneous Requirements For Homes, Buildings, And Construction.

Mayor Nelson opened the public hearing and asked Staff to present the item.

Karen Courtney, Building Official/Code Enforcement Officer, stated this is again Title 15. They did clean up some of the languages. We had several items in here that were stated in other titles that we have already adopted, such as the display of addresses. We also needed to make sure we updated out dangerous structure information as that was from an old code that so no longer in publication. We

updated references in further regulations with dealing with trailer courts and a floodplain to get all of those up to grade as the ones previously referenced were no longer in existence. Just a lot of clean-up work trying to get everything up to code and make sure we are staying nice and smooth and not have conflicting ordinances throughout different portions of our codes.

Mayor Nelson opened the floor for public comment and stated that copies of the rules governing the public hearing were posted in the council chambers.

Mayor Nelson asked three (3) times if there were any proponents. There were none.

Mayor Nelson asked three (3) times if there were any opponents. There were none.

Mayor Nelson stated that he would not have Staff respond to questions as there were none.

Mayor Nelson closed the public hearing.

#### **CONSENT ITEMS:**

- **Claims entered through May 7, 2021.**  
A complete listing of the claims and their amounts is on file in the Clerk/Treasurer's Office.
- **Clerk/Treasurer Financial Statements for the month of June 2020.**
- **Clerk/Treasurer Financial Statements for the month of July 2020.**
- **Clerk/Treasurer Financial Statements for the month of August 2020.**
- **Approval of Payroll Register for PPE 5/2/2021 totaling \$205,114.91.**

The Mayor asked if there was any separation of consent items. There was none.

Motion by Council Member Eaton to approve the consent items as presented, seconded by Council Member McGee. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

#### **CEREMONIAL CALENDAR:**

- **Poppy Day Proclamation**

Mayor Nelson read the Poppy Day proclamation declaring May 28, 2021, as Poppy Day.

#### **REPORTS OF BOARDS AND COMMISSIONS:**

- Library Board Minutes of January 12, 2021.
- Library Board Minutes of February 9, 2021.
- Tree Board Minutes of April 15, 2021.
- City/County Planning Board Minutes of April 21, 2021.
- Laurel Urban Renewal Agency Minutes of March 15, 2021.
- Laurel Urban Renewal Agency Minutes of April 19, 2021.

**AUDIENCE PARTICIPATION (THREE-MINUTE LIMIT):** None.

#### **SCHEDULED MATTERS:**

- **Resolution No. R21-28: Awarding Weave Consulting the Contract for the City of Laurel's Lion's Park Improvements Project and to Authorize the Mayor to Sign all Documents Relating to the Project on the City's Behalf.**

Motion by Council Member Herr to approve Resolution No. R21-28, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R21-29: Awarding Hardrives Construction the Contract for the City of Laurel's 2021 Pavement Maintenance Project and to Authorize the Mayor to Sign all Documents Relating to the Project on the City's Behalf.**

Motion by Council Member Wilke to approve Resolution No. R21-29, seconded by Council Member Klose. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R21-30: A Resolution of the City Council Approving a Task Order Between the City of Laurel and KLJ Engineering Inc. to Authorize Service for the Lindy Lane Sewer Line Replacement.**

Motion by Council Member Klose to approve Resolution No. R21-30, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Resolution No. R21-31: A Resolution Of The City Council Authorizing The Mayor To Sign A Contract With Wharton Asphalt LLC For The Supply And Installation Of Asphalt For A City Project.**

Motion by Council Member Sparks to approve Resolution No. R21-31, seconded by Council Member Wilke. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

- **Ordinance No. O21-03: An Ordinance Amending Certain Chapters Of Title 15 Of The Laurel Municipal Code Relating To The City's Miscellaneous Requirements For Homes, Buildings And Construction. (2nd Reading)**

Motion by Council Member Eaton to adopt Ordinance No. O21-03, seconded by Council Member McGee. There was no public comment.

Council thanked the Building Official/Code Enforcement Officer for being open and honest while moving through these ordinances. They also thanked her for her hard work on this ordinance.

A roll call vote was taken on the motion. Council Members Sparks, Herr, Wilke, Klose, Stokes, McGee, and Eaton voted aye. Motion carried 7-0.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**COMMUNITY ANNOUNCEMENTS (ONE-MINUTE LIMIT):** None.

**COUNCIL DISCUSSION:**

Public Works Committee's next meeting will be held Monday, May 17, 2021, at 6:00 p.m. in Council Chambers. The Committee Chair asked if any Council Members had any items that needed to go to the Public Works Committee meeting to send it to her so she could add them to the agenda.

There will be a "Meet and Greet" event for the new K-9 Unit on Saturday, May 15<sup>th</sup>, from 1:00 p.m. to 5:00 p.m.

Cemetery Commission's next meeting will be held Tuesday, May 18, 2021, at 5:00 p.m. in Council Chambers.

**MAYOR UPDATES:**

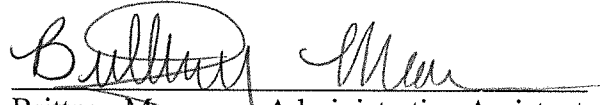
Mayor Nelson announced all the vacancies that need to be filled on various Boards, Committees, and Commissions. Those interested in serving on any Board, Committee, or Commission need to submit a letter of interest.

**UNSCHEDULED MATTERS:** None.


**ADJOURNMENT:**

Motion by Council Member McGee to adjourn the council meeting, seconded by Council Member Eaton. There was no public comment or council discussion. A vote was taken on the motion. All seven council members present voted aye. Motion carried 7-0.

There being no further business to come before the council at this time, the meeting was adjourned at 6:59 p.m.

  
Brittney Moorman, Administrative Assistant

Approved by the Mayor and passed by the City Council of the City of Laurel, Montana, this 25<sup>th</sup> day of May 2021.

  
Thomas C. Nelson, Mayor

Attest:

  
Bethany Langve, Clerk/Treasurer